



ST. XAVIER'S COLLEGE (AUTONOMOUS),
PALAYAMKOTTAI
INTERNAL QUALITY ASSURANCE CELL (IQAC)

Report of the activities for the academic year 2016-2017

ORIENTATION PROGRAMME FOR TEACHERS APPOINTED SINCE JUNE 2007

DATE: 14TH & 15TH JUNE 2016 VENUE: FR. CAUSANNEL HALL

The programme started with the Inaugural function. Dr. Helena, Assistant Professor in Physics, invoked God's blessings through her prayer song. Dr. A. Lourdasamy, IQAC Co-ordinator, welcomed the gathering and explained the objectives of the programme.

The programme began with the thought provoking message of Dr. V. S. Joseph Albert, Deputy Principal. He very well spoke of the traditions of our College. He shared with the teachers the different approaches of Fr. Lebeau, Fr. Jerome de Souza and Fr. Siqueria. It inspired all to think whether we are standing on the traditions of our forefathers? It invited the staff to analyze their strength and weaknesses, questioned their conscience whether they are contributing something extra to the institution.



He insisted the importance of holistic approach. The teachers must have a positive approach towards themselves, others and the institution; teachers have to create a good



relationship with students; they have to come down to the level of the students; they have to try their best to become the miracle worker.

He also focused on the qualities of a teacher and the criteria of good teaching. And so it is a

reminder to all participants to have a flow of thoughts, to



update their knowledge and to equip themselves. He finally concluded with these words saying, teaching at its highest level is more than a profession, it is a calling.



Rev. Dr. Danis Ponniah, S.J., Rector, in his address to the teachers stressed about self analysis and the qualities of a committed teacher. Every one of us was touched by the words of Fr. Rector; he said, “if you walk an extra mile, God will bless everything”.

Rev. Dr. Antonysamy, S.J., Secretary of the College, in his inspiring message said that teachers should work for one common goal. He insisted on 3 p's prepare, participate and persevere. As a teacher how to prepare subject and mind, have active participation and persevere in all that the teachers do. Perseverance calls for sacrifice and perseverance is nothing but commitment. He also said “Go beyond what is expected of you, be an instrument to change the student community”.



Rev. Dr. Britto Vincent, S.J., Principal, focused on student centered teaching learning process. He stressed on 3 C's creativity, competent and commitment. He motivated us to become more creative, competent and committed persons. He invited all participants to inculcate reading habit, get motivated and broaden our vision.

Rev.Dr.Wilson in the afternoon session spoke well about millennial Generation Psychology of students. He said that teachers have not only to share information with the students but also have to share their energy and explained the types of energy which each one transforms. He dwelt upon “How to transform blue energy that spreads the spiritual power among the students.”He said that teachers become a Guru in transforming the blue energy.









He explained to participants about the disposition of a good teacher, four kinds of eye contact, Boundary dance, body movement, gestures and the disposition of a good educator. He also mentioned about the aggressiveness of the students, staff and people, how to deal with these kind of people.



Second day there was panel discussion with the panelists: Dr. Eugene Franco (Dean of Students), Dr. V. John (Controller of Examinations), Prof. A. Bernard Chandara (Retired Professor of Commerce). They all shared their experience and motivated young staff members about making their career great.

Then Rev. Dr. S. Xavier Alphonse gave a talk on "Characteristics of Jesuit Higher Education."

With the vote of thanks by Dr. M. Julius Ceasar, Dean of Arts, the programme came to an end.







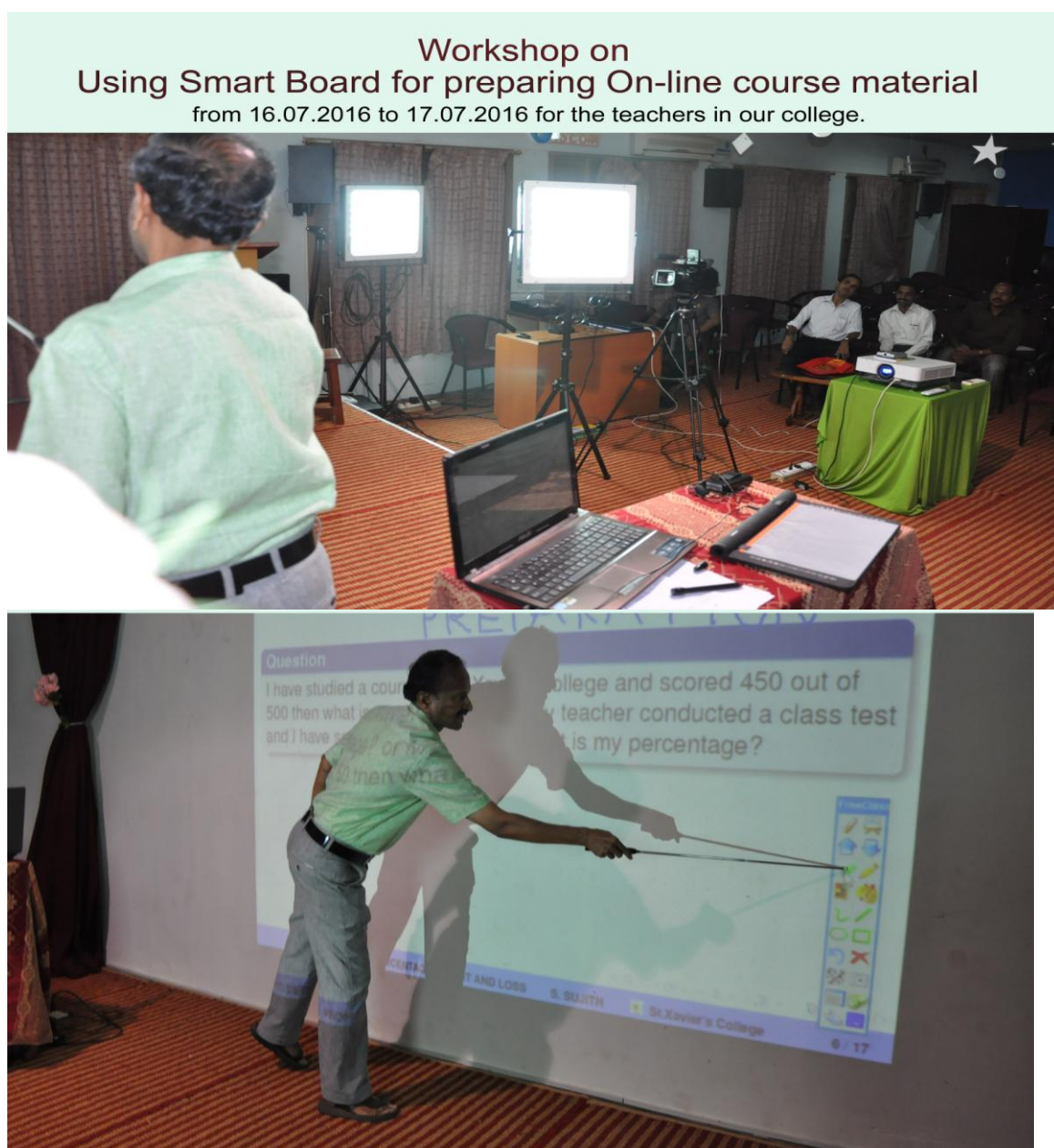
IQAC Newsletter providing a bird's – eye view of the quality enhancement measures implemented at St. Xavier's College during the academic year 2015-2016 was released on 16.06.2016.



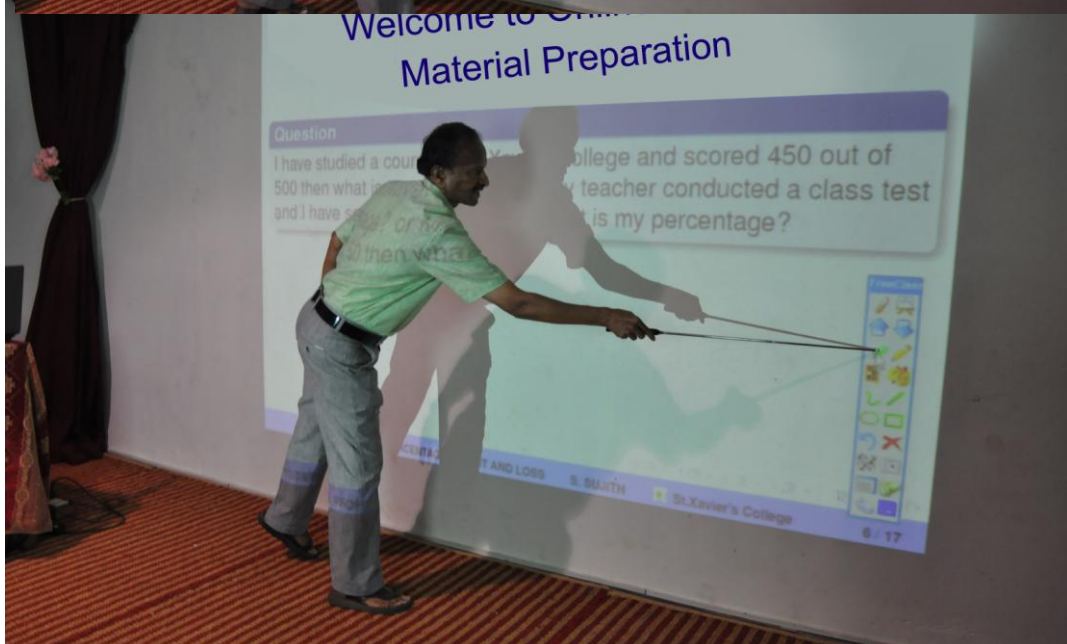
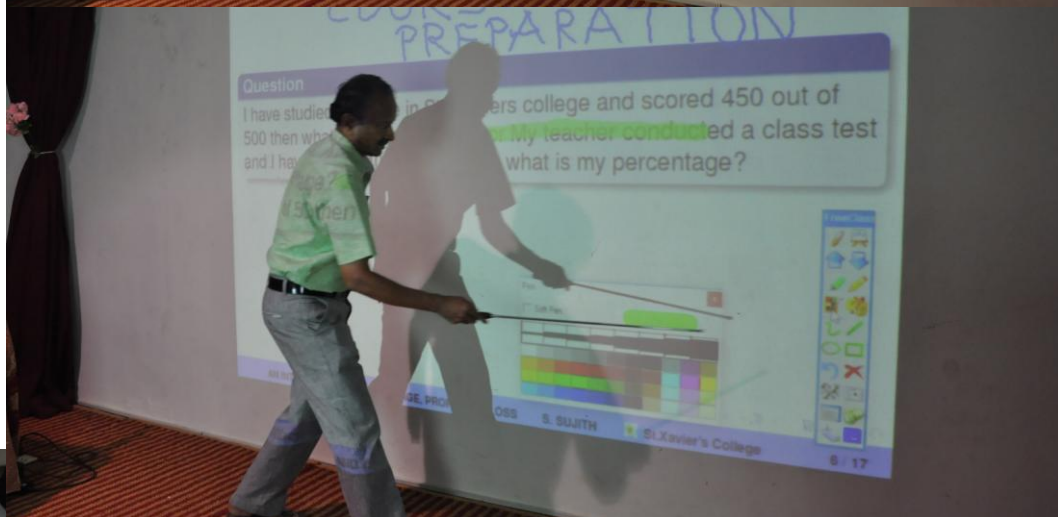
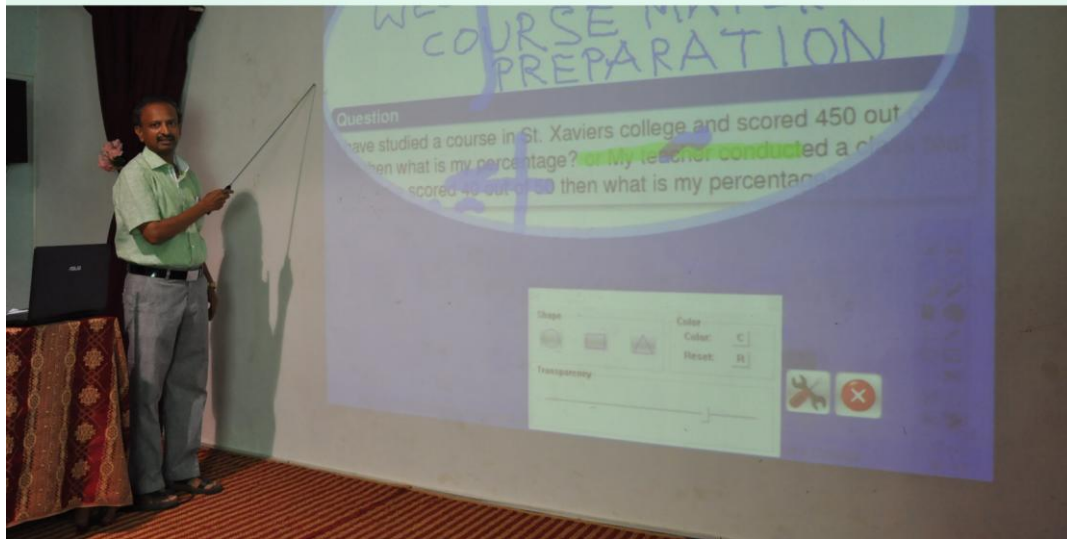
ST. XAVIER'S COLLEGE (AUTONOMOUS), PALAYAMKOTTAI
INTERNAL QUALITY ASSURANCE CELL (IQAC)

IQAC conducted workshop on “Using Smart Board for preparing On-line course material” from 16.07.2016 to 17.07.2016 for the teachers of the Dept. of Mathematics in our college.

Date	Time	Participants
16.07.2016	10.00 a.m. to 1.00 p.m.	Shift II Staff & Shift I staff during leisure time
	2.00 p.m. to 5.00 p.m.	Shift I Staff & Shift II staff during leisure time
17.07.2016	9.00 a.m. to 1.30 p.m.	Both Shift I & Shift II staff
18.07.2016 to 27.07.2016	When the Teachers had leisure time	



**Workshop on
Using Smart Board for preparing On-line course material**
from 16.07.2016 to 17.07.2016 for the teachers in our college.



Workshop on
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from 16.07.2016 to 17.07.2016 for the teachers of the Dept. of Mathematics in our college.



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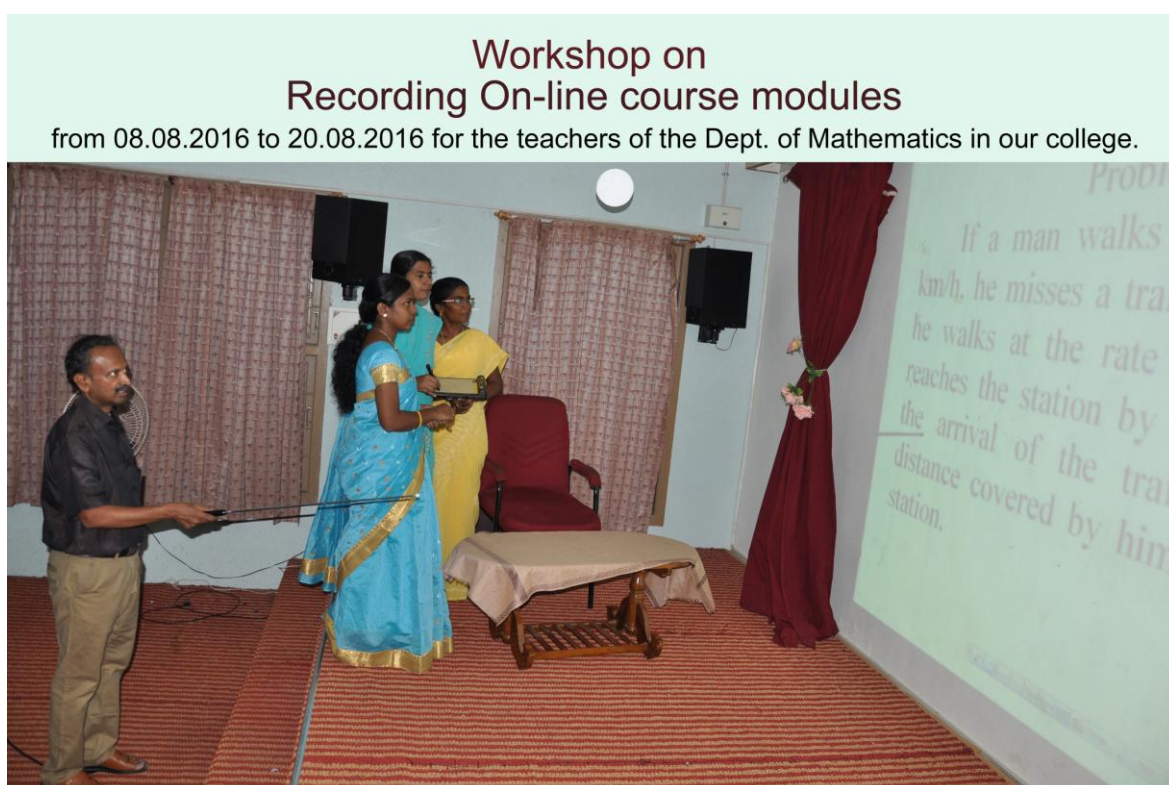
Workshop on
Using Smart Board for preparing On-line course material
from 16.07.2016 to 17.07.2016 for the teachers in our college.



ST. XAVIER'S COLLEGE (AUTONOMOUS), PALAYAMKOTTAI
INTERNAL QUALITY ASSURANCE CELL (IQAC)

IQAC conducted workshop for “**Recording On-line course modules**” from 08.08.2016 to 24.08.2016 for the teachers of the Dept. of Mathematics in **Fr. Miranda Hall** in our college.

Time	Participants
10.00 a.m. to 1.00 p.m.	Shift II Staff & Shift I staff during leisure time
2.00 p.m. to 5.00 p.m.	Shift I Staff & Shift II staff during leisure time



Workshop on Recording On-line course modules

from 08.08.2016 to 20.08.2016 for the teachers of the Dept. of Mathematics in our college.



Workshop on Recording On-line course modules

from 08.08.2016 to 20.08.2016 for the teachers of the Dept. of Mathematics in our college.



Workshop on Recording On-line course modules

from 08.08.2016 to 20.08.2016 for the teachers of the Dept. of Mathematics in our college.



e-content and online course modules:

With the assistance of Mr. Santhosh Kumar, Dept. of VisCom of our College, the editing work for the following e- content modules has been completed :-

S.No	Topic	Professor	Designation	Department
1	The concept of Entrepreneurship	Dr.Angel Saral Rose	Assistant Professor	Commerce (Shift II)
2	Bores correspondence theorem	Mr. M.S. Selvakumar	Assistant Professor	Chemistry
3	Introduction to Infrared Spectroscopy	Dr. M. Baby Mariyatra	Assistant Professor	Chemistry
4	Permutation	Dr. S. Balamurugan	Assistant Professor	Mathematics
5	Big data analytics	Mrs. J. Remy	Assistant Professor	Computer science
6	Immunology	Dr. B. Xavier Innocent	Associate Professor	Zoology
7	Idioms and phrases	Dr. D. Jockim	Assistant Professor	English
8	Application of mathematics to Science and Technology- Rocketry Science using Newton's Laws of Motion	Dr. A. Lourdusamy	Associate Professor	Mathematics
9	Modernism	Mr. Twin Antony Edward	Assistant Professor	English
10	Mendel and the Gene Idea	Dr. J. Babila Jasmine	Assistant Professor	Zoology
11	CMX2- SMART BOARD	Dr. M. Safish Mary	Assistant Professor	Computer science
12	Working with Visualizer	Dr. M. Safish Mary	Assistant Professor	Computer science
13	FB 150- SMART BOARD	Dr. M. Safish Mary	Assistant Professor	Computer science
14	WHAT IS ACCOUNTING	Dr. J. Jeya Ani	Assistant Professor	Commerce
15	Fission and Fusion	Dr. R. Marry Jenila	Assistant Professor	Physics
16	Humorous elements in Neil Simon's play1	Mrs. B. Soundary	Assistant Professor	English
17	Cells of the immune system	Dr. B. Xavier Innocent	Associate Professor	Zoology
18	Polar bonds and molecular polarity	Mr. M.S. Selvakumar	Assistant Professor	Chemistry

19	periodic function	Dr.Y. Therese Sunitha	Assistant Professor	Mathematics
Online course on Numerical Ability for Competitive Examinations				
20	Divisibility	Dr.Y. Therese Sunitha	Assistant Professor	Mathematics
21	Time and Work	Dr. S. Balamurugan	Assistant Professor	Mathematics
22	Simple Interest	Dr. A. Lourdusamy	Associate Professor	Mathematics
23	Average	Mrs. S. Nithya	Assistant Professor	Mathematics
24	Percentage, Profit & Loss	Mr. S. Sujith	Assistant Professor	Mathematics
25	Calendar	Dr. C. Jenila	Assistant Professor	Mathematics
26	Boat and Stream	Mr. J.M. Prabakar	Assistant Professor	Mathematics
27	Decimal Fractions	Mr.S. Sethuramalingam	Assistant Professor	Mathematics
28	Ratio and Proportion	Dr. Asir	Assistant Professor	Mathematics
29		College Anthem visual making and editing		Visual Communication

These e-contents are available in our College website.

www.stxavierstn.edu.in

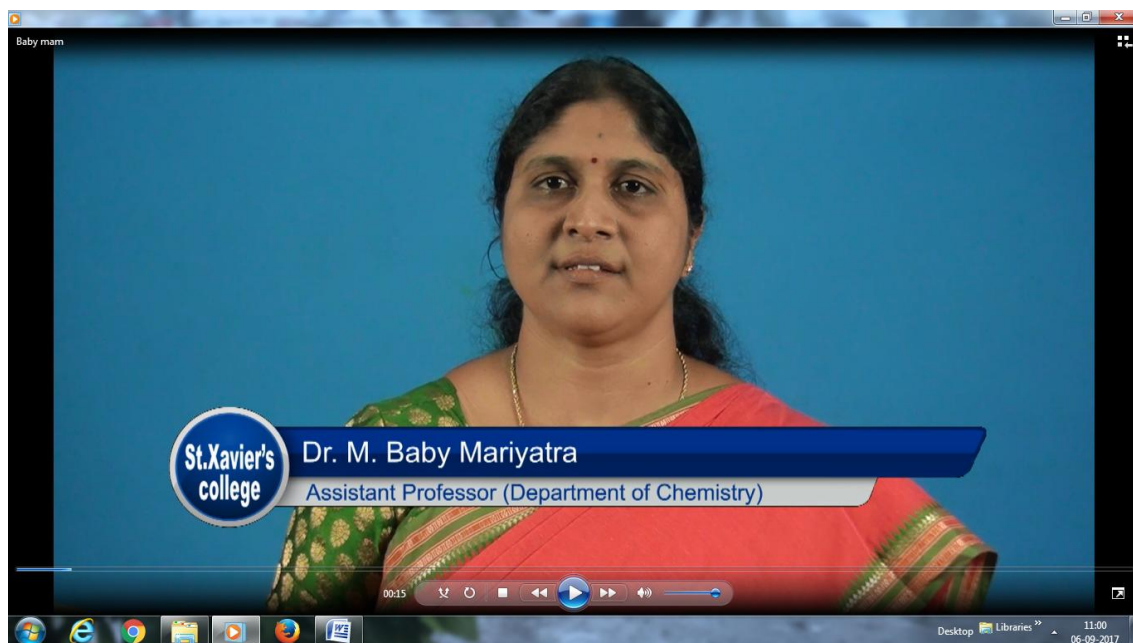
THE CONCEPT OF ENTREPRENEURSHIP



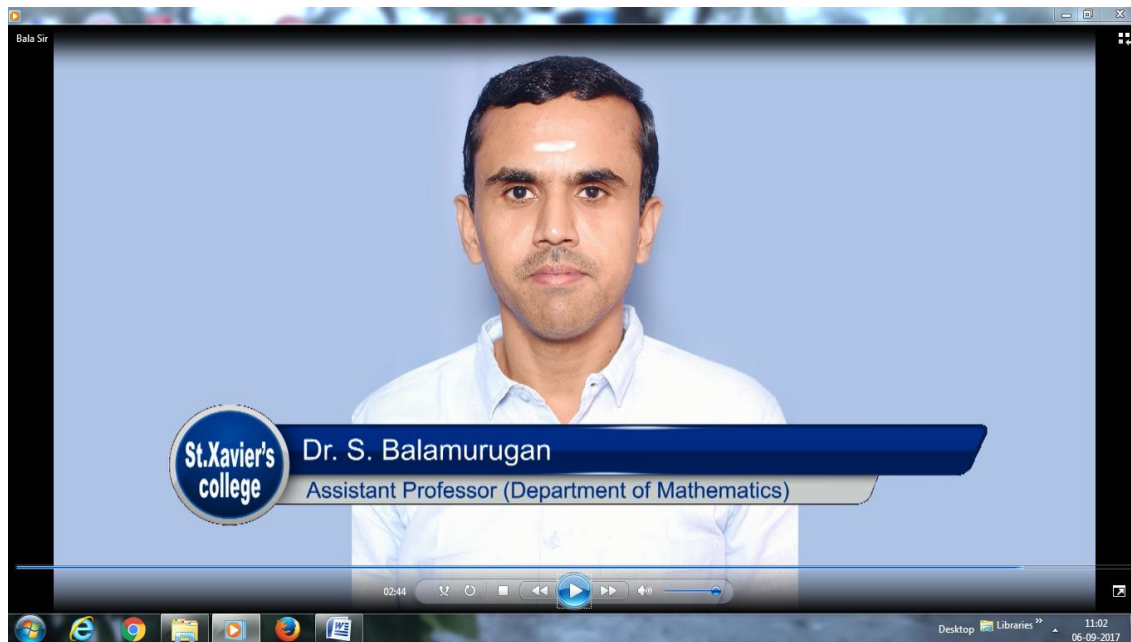
Introduction to Infrared Spectroscopy



Mendel and the Gene Idea



PERMUTATION



CMX2- SMART BOARD



FB 150- SMART BOARD

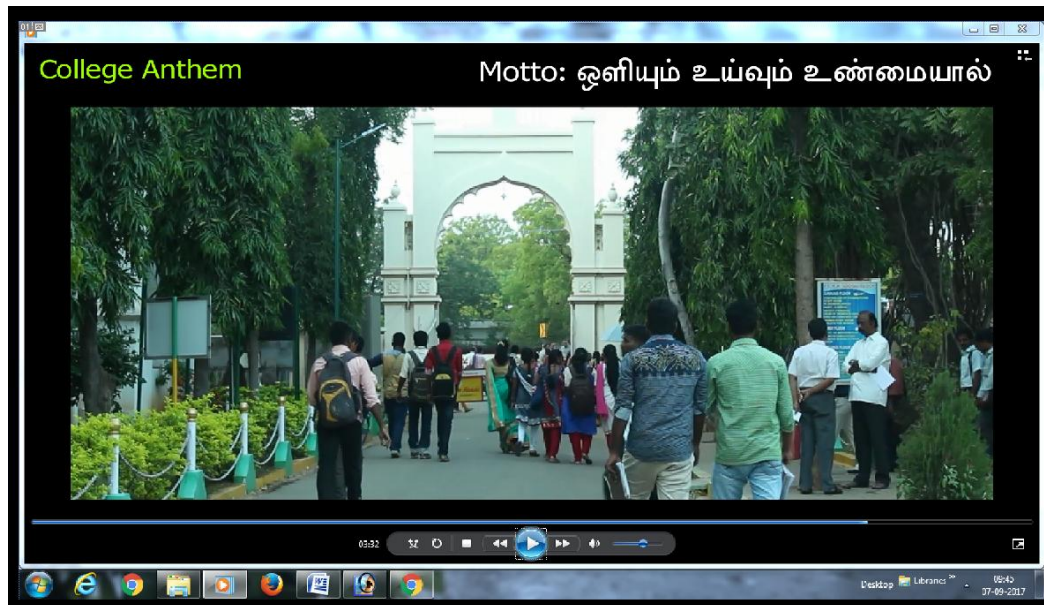


WORKING WITH VISUALIZER

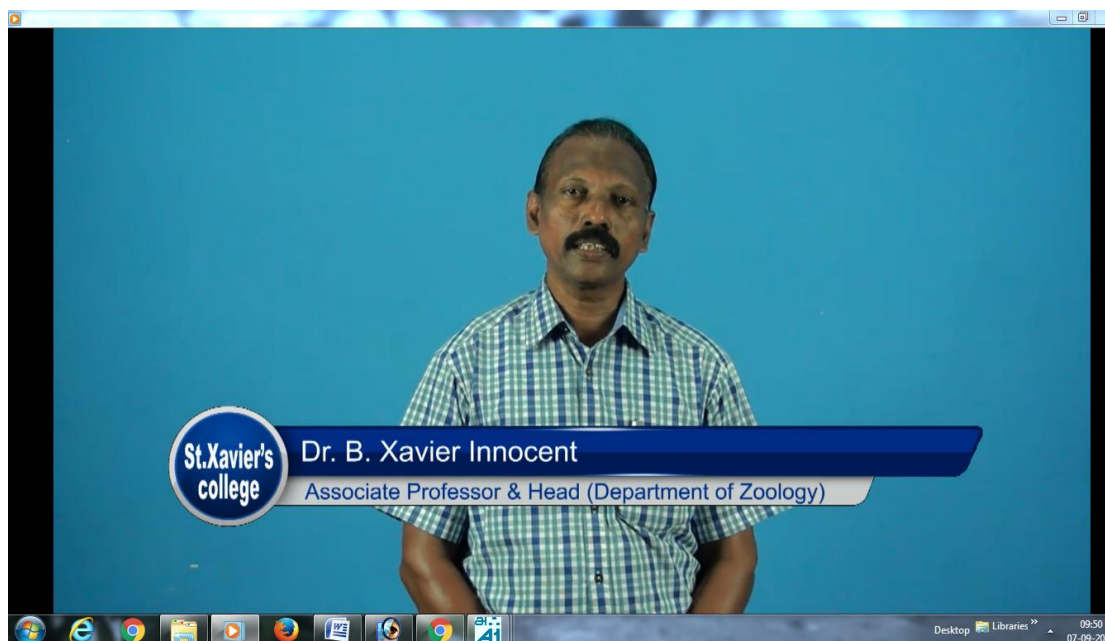


College Anthem visual making and editing - Department of Visual Communication

Motto: ஒளியும் உய்வும் உண்மையால்



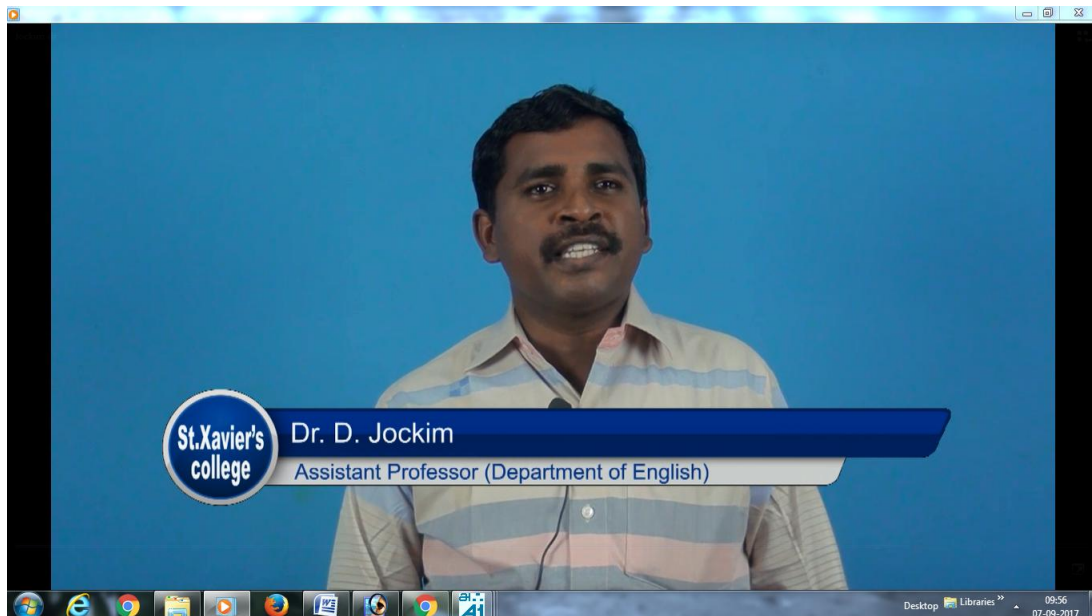
IMMUNOLOGY



WHAT IS ACCOUNTING



IDIOMS AND PHRASES



Application of mathematics to Science and Technology- Rocketry Science using Newton's Laws of Motion



BIG DATA ANALYTICS



BORES CORRESPONDENCE THEOREM



HUMOROUS ELEMENTS IN NEIL SIMON'S PLAY1



PERIODIC FUNCTION

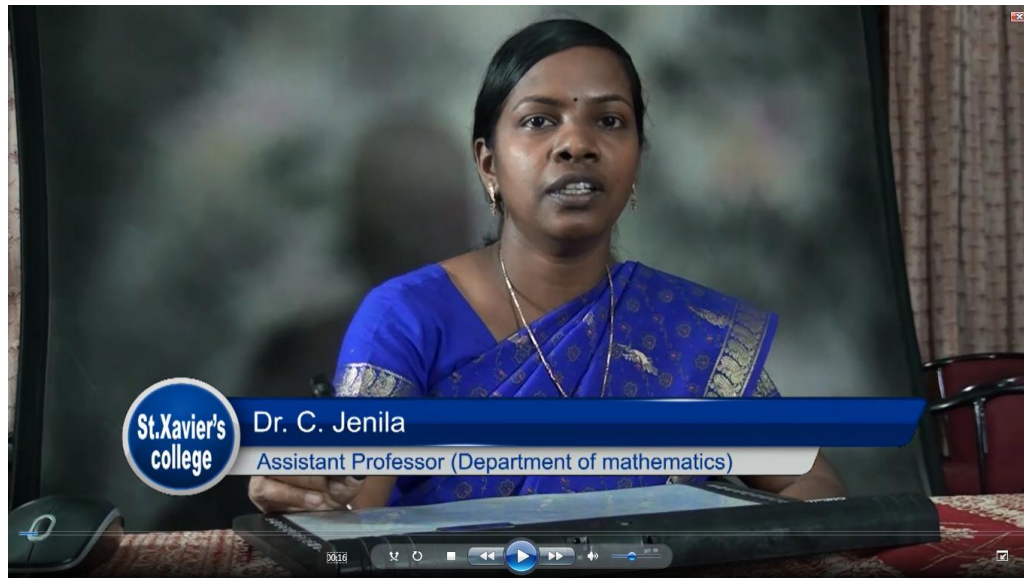


MODERNISM



Online course on Numerical Ability for Competitive Examinations

CALENDAR



RATIO AND PROPORTION



AVERAGE



PERCENTAGE, PROFIT & LOSS



DECIMAL FRACTIONS



Annual Quality Assurance Report (AQAR):

The IQAC of St. Xavier's College submitted the Annual Quality Assurance Report (AQAR) to the Director, the National Assessment and Accreditation Council (NAAC), Bangalore, on 29th August, 2016.



ST. XAVIER'S COLLEGE (AUTONOMOUS),
PALAYAMKOTTAI

INTERNAL QUALITY ASSURANCE CELL (IQAC)



Report for the Training Programme for Staff members

Training programme on “Psychology of students” was conducted on 29th & 30th September 2016 for our staff members.

Rev. Dr. S.I. Wilson from Anugraha Institute of counselling, Notchiodaipatty,



Dindigul, explained about Imprint versus Personality, Emotion processing, Admiration of Students, Accelerated learning, methods of Teaching, Methods of Learning, Boy-Girl relationship, Intentional teaching, Emotion processing, Types of Intelligence, good

memory versus memory Block, Stages of memory retention to commit the study material to memory and qualities of a good teacher.

Prof. Jeyarama Padian, 50, SBO



Colony, Tirunelveli, explained about “ Improving oneself towards a successful life”.

Dr. S.V.L. Michael, Vice-Principal of our College explained about “Eight dimensions to excel in life”.

A team comprising Mrs. Vimala, Mr. Franco, Mrs. Sheela, Mr. Stephen, Mr. Ramesh, Mrs. Suji Ramesh from “Jesuit ministry to Alcohol and Drug Departments, Carmel school campus, Nagercoil” explained about ill effects of alcoholism and Drug addiction.



Staff Programme

UGC sponsored Seminar for Teaching Staff (Shift I & Shift II) was conducted on 29th & 30th September 2016 in Fr. Causannel Hall on the Topic : “PSYCHOLOGY OF STUDENTS”
Resource Person: REV. DR. S.I. WILSON O.F.M. (Cap.)



Anugraha Institute of Counselling and Psychotherapy, Anugraha College,
Nochiodaipatti, Dindigul – 624 003



Students Programme

UGC sponsored Seminars were conducted for all students on 30.09.2016 (Friday) on the following topics:

1. “சுய முன்னேற்றம்” for I UG Students

**Resource Person: Prof. Pandian, Rtd. Prof. of Tamil,
St. Xavier’s College, Palayamkottai**



2. “Awareness about ill effects of alcoholism & Drug addiction” for II UG & III UG Students

Resource team from :

“சேசு சபை போதை நோய் ஒழிப்பு மையம்”, Kanyakumari



3. “Eight dimensions to excel in life” for PG & M.Phil. Students

Resource Person: Dr. S.V.L. Michael

Vice Principal,

St. Xavier’s College, Palayamkottai



Shift – I

Time: 8.45 a.m. 10.30 a.m.

Group	Year	Category of Students	Venue
1.	I UG	Both Male & Female Students	Auditorium
2.	II UG & III UG	Male Students	Xavier Hostel Auditorium
3.	II UG & III UG	Female Students	Loyola Hall
4.	PG & M.Phil.	Both Male & Female Students	Indoor Sports Auditorium

Shift - II

Time: 2.00 p.m. to 3.45 p.m.

Group	Year	Category of Students	Venue
1.	I UG	Both Male & Female Students	Auditorium
2.	II UG	Male Students	Library 2 nd Floor
3.	III UG	Male Students	Xavier Hostel Auditorium
4.	II UG & III UG	Female Students	Loyola Hall
5.	PG & M.Phil.	Both Male & Female Students	Indoor Sports Auditorium

ST. XAVIER'S COLLEGE (AUTONOMOUS), PALAYAMKOTTAI
INTERNAL QUALITY ASSURANCE CELL (IQAC)

A training programme on “Life Skills and Soft Skills for our students”

Date: 22nd & 23rd November 2016 Venue: Fr. Causannel Hall

Training programme for teachers on the topic “Life skills and soft skills for students” was conducted on 22nd & 23rd November 2016 at St. Xavier's College.

Training programme for teachers on the topic “Life skills and soft skills:

Life Skills enable individuals to translate knowledge, attitudes and values into actual abilities. Life Skills have been defined by the World Health Organization (WHO) as “abilities for adaptive and positive behavior that enable individuals to deal effectively with the demands and challenges of everyday life. The Life Skills based Education is being adopted as a means to empower students in challenging situations. The Life Skills based education refers to an interactive process of teaching and learning that enables learners to acquire knowledge and to develop attitudes and support the adoption of healthy behavior. Life Skills education believes that early intervention and support at key moments in the lives of young people is vital. A Training programme for teachers on the topic “Life skills and soft skills for students” was conducted by the IQAC on 22nd & 23rd November 2016.



The teachers were trained in the following skills:

PART I – PERSONAL SKILLS –

1. Attitude ,
2. Self-esteem,
3. Positive thinking,
4. Goal setting,
5. Motivation,
6. Problem solving,
7. Decision making,
8. Time management,
9. Stress management



PART II - COPING MECHANISMS

1. Coping with shyness ,
2. Coping with Loneliness,
3. Coping with Depression,
4. Coping with Fear,
5. Coping with Anger,
6. Coping with Alcoholism & Substance abuse,
7. Coping with Failure,
8. Coping with Criticism,
9. Coping with Conflict

PART III –

1. Team Work,
2. Career guidance,
3. Work environment
4. Leadership

REV. DR. S. XAVIER ALPHONSE, S.J.,
Co-ordinator, Jesuit Madurai
Province Higher Education
Commission, was the Resource
Person.





GROUP DISCUSSION











Presentation of the materials prepared by different groups







The following were the deliberations on 22nd & 23rd November 2016
What are life skills? (Teachers response)

- ✓ Tool to face life on a daily basis
- ✓ Skill that makes one to be happy / to enhance happiness
- ✓ To enhance effective human relationship
- ✓ Face lifting an individual in life building
- ✓ Make a person to live fully a human
- ✓ Helps a person to deal with his / her own emotions
- ✓ Doing things at the right time correctly
- ✓ Conversion of the person / positive change
- ✓ Clarification of personality

Group work outcomes

- ✓ Not a passive listener but an active creator
- ✓ Collective knowledge / wisdom
- ✓ More and more resourceful
- ✓ Team teaching
- ✓ Enlightened
- ✓ More richer experience
- ✓ Thought provoking
- ✓ Clarification of personality
- ✓ Feeling of struggle
- ✓ Establish relationship with students
- ✓ Experience sharing is practical and real
- ✓ Add local flavour – connect with the context of the area
- ✓ Sharing of experience with students
- ✓ Self esteem – got fascinated by someone and deem them as someone great.
- ✓ Admire people for their quality.

10 important things on the Philosophy of life skills

1. Personal skills on the person
2. Coping mechanism - managing situations
3. Employability skills – skills expected by employer
4. Develop a perspective on life – relationship skills
5. Building a whole person / make a holistic person
6. Make them aware of positive and negative

7. Builds the individual / draw the map for life
8. Based on Ignatian pedagogy of experience, reflection and action
9. Involves identification, analysis, acceptance, approaches, alternatives and actions
10. Involves change of thought process and mindset (Eg: Critical analysis of social media)

General objectives

How do we teach life skills? – The methodology to be adopted

1. Brain storming session.

Sharing of experience, questions, positive and negative experience about the situation under study

2. Theoretical inputs – basis for understanding the concept and its dimensions.
3. Endorsements (real situations) – present with anecdotes, news clips, videos, songs, presentation, group discussions, group representations, posters, assignments,

How it applies to your topic taken for discussion / to your life

Prepare a life skill diary.

4. Gather the reflections of the whole class, consolidate and group them.
5. Gather additional inputs / give additional inputs from various sources that you have gathered.
6. Team teaching / collective wisdom
7. No comprehensive examination
8. Assessment of life skill diary
9. Meaningful guest lectures
10. Quotes, make them to remember. Review of teaching and evaluate the impact.

Specific objectives:

1. Brainstorming
2. Concept – definition
3. Dimensions
4. Group activity
5. Outcome

Example. I Problem solving

What are the problems I am facing today – list out 5 it may be

1. Relationship or conflicting
2. Reasons
3. Solutions to each problems
4. What will be your approach
5. Plan of action

Example:II Self Esteem

1. Assess the level of self esteem
2. Various approaches to develop self esteem
3. Suggest as to how to improve self esteem

Evaluation methodology

Semester I - Life Skills

S.No	Content	Components of Evaluation		Total
1.	Concept and case studies	Test-I 20 marks	Test-II 20 marks	40 marks
2.	Individual presentation -2	05 marks	05 marks	10 marks
3.	Group discussion - 2	05 marks	05 marks	10 marks
4.	Assignments - 2	05 marks	05 marks	10 marks
5.	Life skill diary	20 marks		20 marks
6.	Mock interview	10 marks		10 marks
		Total		100 marks

Semester II - Skills for employability

S.No	Content	Components of Evaluation		Total
1.	Concept and case studies	Test-I 20 marks	Test-II 20 marks	40 marks
2.	Individual presentation -2	05 marks	05 marks	10 marks
3.	Group discussion - 2	05 marks	05 marks	10 marks
4.	Assignments - 2	05 marks	05 marks	10 marks
5.	Life skill diary	20 marks		20 marks
6.	CV writing	10 marks		10 marks
		Total		100 marks

Life Skills and Skills for employability– content preparation

A Panel comprising the following Professors was constituted to evaluate the content prepared by a group of teachers for the topic- Life Skills and Soft Skills”:

Rev. Dr. S. Xavier Alphonse, S.J., (Chairman)

Rev. Dr. T. Sahayaraj, S.J.,

Dr. S.V.L. Michael

Dr. A. Lourdusamy

Dr. M. Julias Ceasar

Dr. S.P. Victor

Staff members who had prepared the content on the skill allotted to them presented the material before this panel on **09.03.2017**. The staff members were instructed to incorporate all the suggestions given by the panel members in the Course material. The list of staff members who prepared the content and the skills allotted to them is given below:

S.No.	Name	Skill
1	Ms. B. Manohari	Self-esteem
2	Mrs. J. Sahaya Mary	Motivation
3	Mrs. M. Benita	Stress management
4	Mr. Bright Jowerts	Coping with shyness
5	Dr. M. Arockia G. Ruban	Coping with Loneliness
6	Mrs. M. Charlet Rosemary Vijaya	Coping with Depression
7	Dr. S. Karmegam	Coping with Fear
8	Mr. R. Murugesan	Coping with Anger
9	Mrs. S. Sarala Lakshmi	Coping with Failure
10	Mrs. S. Bulomine Regi	Coping with Conflict
11	Mrs. Jones Sudha Vijay	Team Work
12	Mrs. P. Berlin Kingcy	Work environment
13	Dr.Y. Jaya Vince Ruban	Attitude
14	Dr. G. Vignesh	Positive thinking
15	Dr. C. Christopher	Goal setting
16	Dr. M. Baby Mariyatra	Problem solving

17	Dr. C. Mahimai Arul Ignatius	Decision making
18	Mrs. J. Babila Jasmine	Time management
19	Mrs. K. Raja Rathi	Coping with Alcoholism & Substance abuse
20	Ms. S. Subadhra	Coping with Criticism
21	Dr. Mabel Parimala	Career guidance
22	Mrs. Madona Robinston	Leadership

These materials will be used for offering two Skill Based Elective (SBE) courses under the department of Foundation Courses for UG students.

Student Feedback on Teachers (Even Semester 2016-17):

For Even Semester 2016-17, the process of getting student feedback on teachers was conducted as per the following schedule:

- 13th March 2017 : Feedback for Skill Based Elective (SBE6) Courses
- 17th March 2017 : Feedback for II U.G. General English and Tamil Courses
- 21st March 2017 : Feedback for Core / Elective / Allied / Practical Courses
- 22nd March 2017 : Feedback for I U. G. General English Course
- 23rd March 2017 : Feedback for Non Major Elective(NME) Courses

The details are given below:

STUDENT FEEDBACK ON TEACHERS for Even Semester 2016-17

St. Xavier's College(Autonomous), Palayamkottai – 627002

UNDERGRADUATE

Number of responses: 12,447

Parameters	Response in Percentage			
	Very Good	Good	Satisfactory	Unsatisfactory
1. Subject Knowledge of the Teacher	73.5	18.9	4.9	2.7
2. Teaching Skills (in terms of articulation and comprehensibility)	55.8	31.1	9.2	4
3. Sincerity / Commitment of the teacher	59.9	27.3	9	3.8
4. Interest generated by the Teacher	53.7	30.3	10.9	5.1
5. Ability to integrate course material with life situation	53.6	28.7	12.5	5.2
6. Ability to integrate content with other courses	49.6	31.2	13.5	5.7
7. Availability of Teacher in and outside the class	52.3	30.1	11.9	5.7
8. Ability to evaluate Quiz, Assig, etc., objectively and impartially	57.2	28.1	9.6	5.1
9. Attitude of the teacher to give individual attention for weak students	53	29.4	12.1	5.4
10. Overall Rating	59.1	28.9	7.8	4.2

STUDENT FEEDBACK ON TEACHERS for Even Semester 2016-17

POSTGRADUATE

Number of responses: 1,825

Parameters	Response in Percentage			
	Very Good	Good	Satisfactory	Unsatisfactory
1. Subject Knowledge of the Teacher	70.1	22.3	6.5	1.2
2. Teaching Skills (in terms of articulation and comprehensibility)	57.3	30.4	10.5	1.8
3. Sincerity / Commitment of the teacher	62	27.2	8.8	2
4. Interest generated by the Teacher	59.5	26.9	10.4	3.2

5. Ability to integrate course material with life situation	57.2	28.2	11.9	2.8
6. Ability to integrate content with other courses	53.6	30.1	12.8	3.5
7. Availability of Teacher in and outside the class	56.9	27.2	12.4	3.5
8. Ability to evaluate Quiz, Assig, etc., objectively and impartially	60.2	27	9.3	3.6
9. Attitude of the teacher to give individual attention for weak students	52.9	29.6	13.6	3.9
10. Overall Rating	61.5	28.7	7.2	2.5

M.PHIL

Number of responses: 695

Parameters	Response in Percentage			
	Very Good	Good	Satisfactory	Unsatisfactory
1. Subject Knowledge of the Teacher	83.9	12.4	2.4	1.3
2. Teaching Skills (in terms of articulation and comprehensibility)	56.7	37.6	4	1.7
3. Sincerity / Commitment of the teacher	54.2	36.7	7.6	1.4
4. Interest generated by the Teacher	53.5	35.7	8.9	1.9
5. Ability to integrate course material with life situation	51.5	38.6	8.3	1.6
6. Ability to integrate content with other courses	51.5	36	11.1	1.4
7. Availability of Teacher in and outside the class	54	31.7	12.1	2.3
8. Ability to evaluate Quiz, Assig, etc., objectively and impartially	53.8	33.4	10.4	2.4
9. Attitude of the teacher to give individual attention for weak students	55.8	32.8	8.8	2.6
10. Overall Rating	60.4	29.5	8.2	1.9

Exit Poll from outgoing students:

Student Feedback from UG & PG final year Students on all aspects of their campus life was conducted on 15th & 16th March 2017.

VI Exit Poll from UG & PG final year Students on all aspects of their campus life was conducted on 15th and 16th March 2017. The details are given below:

EXIT POLL (from Outgoing Students) 2016 – 2017

UNDERGRADUATE:- Number of responses: 331

Parameters	Response in Percentage			
	Not satisfactory	Satisfactory	Good	Excellent
I. RELEVANCE OF SYLLABUS UNDER CHOICE BASED CREDIT SYSTEM				
1. English	4.5	18.7	41.4	35.3
2. Language - Tamil	3.3	14.8	44.7	37.2
3. Core Subjects	5.1	14.2	40.2	40.5
4. Core Allied Subjects	2.7	18.7	43.5	35
5. Project / Elective	6	19.3	41.4	33.2
6. Non major Elective (NME)	3.9	20.2	40.8	35
7. Environmental Studies	9.1	27.5	38.7	24.8
8. Skill Based Electives (SBE)	3.6	19.3	46.8	30.2
9. Value Education / Life Skills	3.3	15.4	44.7	36.6
10. Extension Activities	6.9	19.9	40.5	32.6
II. TEACHERS				
1. Quality of teaching	4.2	10.9	44.4	40.5
2. Teaching methodology in general	3.6	19.3	47.7	29.3
3. Treatment by teachers of other department	5.4	19.3	46.8	28.4
4. Level of help received from department association	5.7	19.3	38.4	36.6
5. Communicative ability of the Teachers	3.9	14.8	37.8	43.5
III. TEACHING METHODS				
1. Quality of questions in the CIA Test	4.2	16	50.5	29.3
2. Answer Papers are valued correctly / objectively	4.2	11.2	31.7	52.9
3. Semester Question paper covering the entire portion Unit wise	6	13.3	37.2	43.5
4. Quality of the Semester Question paper	6.6	23	43.8	26.6

5. Valuation of the Semester Examination paper	6.6	23.3	42	28.1
IV. SERVICES RENDERED BY NON-TEACHING STAFF				
1. Usefulness of non-teaching staff	4.5	26.3	38.7	30.5
2. Attitude of non-teaching staff towards students	4.5	24.2	43.5	27.8
3. Acceptance level at the counter by non-teaching staff?.	5.7	20.5	45.9	27.8
V. EXTENSION PROGRAMME (STAND)				
1. Usefulness of extension programme	3.9	20.8	38.1	37.2
2. Attitude of the extension staff towards students	6	19.9	40.2	33.8
VI. INFRASTRUCTURE FACILITIES ON THE CAMPUS				
1. Laboratory facilities made available	4.2	19	38.7	38.1
2. Library facilities made available	4.2	12.4	36.9	46.5
3. Canteen facilities made available	27.5	23.9	27.8	20.8
4. Classroom made available	5.7	19.3	38.4	36.6
5. Internet facilities made available	6.3	11.5	34.7	47.4
6. Maintenance of the campus, classroom etc.,	4.8	16.6	35.6	42.9
7. Availability and maintenance of the TOILETS in the campus	19	23	37.2	20.8
VII. EXTRA CURRICULAR ACTIVITIES				
1. Sports facilities made available	7.9	22.4	45.3	24.5
2. Accessibility of Sports facilities	7.6	23.3	43.8	25.4
3. Functioning of NCC, NSS, AICUF, Fine Arts, Vincent de Paul Society, YRC/RRC, Consumer Forum, Democracy Forum, Women's Forum, Enviro Club	5.7	16.6	39.9	37.8
VIII. CO-CURRICULAR ACTIVITIES				
1. Department debates/talks/seminars/discussions, etc.,	5.1	15.4	41.7	37.8
2. Functioning of department association	7.3	12.4	38.4	42
3. Conduct of department festival	9.1	13.6	36	41.4

4. About Student Service Centre	8.8	18.1	38.7	34.4
IX. OVERALL EXPERIENCE AT ST. XAVIER'S COLLEGE				
Overall Experience	3	2.7	32	62.2

EXIT POLL (FROM OUTGOING STUDENTS) 2016-17

POST GRADUATE:- Number of responses: 131

Parameters	Response in Percentage			
	Not satisfactory	Satisfactory	Good	Excellent
I. USEFULNESS OF THE PG COURSE				
1. The Course has an updated Syllabus	6.1	23.7	51.9	18.3
2. Relevance of the Course to Secure job	3.1	35.9	49.6	11.5
3. Relevance of the Course to go forward in research	2.3	22.1	52.7	22.9
4. Dissertation / Project	3.8	19.1	47.3	29.8
5. Viva Voce	3.8	15.3	40.5	40.5
II. TEACHERS				
1. Quality of teaching	1.5	17.6	43.5	37.4
2. Teaching methodology in general	2.3	21.4	54.2	22.1
3. Treatment by teachers of other department	3.8	29	41.2	26
4. Level of help received from department association	4.6	11.5	46.6	37.4
5. Communicative ability of the Teachers	0.8	13.7	40.5	45
III. TEACHING METHODS				
1. Quality of questions in the CIA Test	2.3	13	59.5	25.2
2. Answer Papers are valued correctly / objectively	1.5	8.4	26.7	63.4
3. Semester Question paper covering the entire portion Unit wise	2.3	10.7	42	45
4. Quality of the Semester Question paper	2.3	19.8	58	19.8
5. Valuation of the Semester Examination paper	3.1	28.2	54.2	14.5

IV. SERVICES RENDERED BY NON-TEACHING STAFF				
1. Usefulness of non-teaching staff	4.6	18.3	51.1	26
2. Attitude of non-teaching staff towards students	6.1	15.3	57.3	21.4
3. Acceptance level at the counter by non-teaching staff?.	6.1	12.2	48.1	33.6
V. EXTENSION PROGRAMME (STAND)				
1. Usefulness of extension programme	6.1	20.6	41.2	32.1
2. Attitude of the extension staff towards students	7.6	14.5	51.9	26
VI. INFRASTRUCTURE FACILITIES ON THE CAMPUS				
1. Laboratory facilities made available	3.1	16.8	42.7	37.4
2. Library facilities made available	1.5	6.1	36.6	55.7
3. Canteen facilities made available	18.3	33.6	36.6	11.5
4. Classroom made available	4.6	12.2	57.3	26
5. Internet facilities made available	1.5	10.7	39.7	48.1
6. Maintenance of the campus, classroom etc.,	3.1	16.8	45.8	34.4
7. Availability and maintenance of the TOILETS in the campus	29	20.6	41.2	9.2
VII. EXTRA CURRICULAR ACTIVITIES				
1. Sports facilities made available	4.6	29.8	49.6	16
2. Accessibility of Sports facilities	4.6	29.8	49.6	16
3. Functioning of NCC, NSS, AICUF, Fine Arts, Vincent de Paul Society, YRC/RRC, Consumer Forum, Democracy Forum, Women's Forum, Enviro Club	2.3	17.6	55.7	24.4
VIII. CO-CURRICULAR ACTIVITIES				
1. Department debates/talks/seminars/discussions, etc.,	1.5	19.1	44.3	35.1
2. Functioning of department association	1.5	23.7	38.2	36.6
3. Conduct of department festival	3.1	25.2	35.1	36.6

4. About Student Service Centre	5.3	24.4	42.7	27.5
IX. OVERALL EXPERIENCE AT ST. XAVIER'S COLLEGE				
Overall Experience	1.5	1.5	34.4	62.6

EXIT POLL (FROM OUTGOING STUDENTS) 2016-17

M.PHIL:- Number of responses: 27

Parameters	Response in Percentage			
	Not satisfactory	Satisfactory	Good	Excellent
I. USEFULNESS OF THE MPHIL COURSE				
1. The Course has an updated Syllabus	3.7	22.2	63	11.1
2. Relevance of the Course to Secure job	0	37	59.3	3.7
3. Relevance of the Course to go forward in research	0	14.8	81.5	3.7
4. Dissertation / Project	0	18.5	48.1	33.3
5. Viva Voce	11.1	22.2	48.1	18.5
II. TEACHERS				
1. Quality of teaching	3.7	11.1	70.4	14.8
2. Teaching methodology in general	3.7	25.9	59.3	11.1
3. Treatment by teachers of other department	3.7	33.3	48.1	14.8
4. Level of help received from department association	3.7	18.5	63	14.8
5. Communicative ability of the Teachers	0	14.8	74.1	11.1
III. TEACHING METHODS				
1. Quality of questions in the CIA Test	3.7	33.3	55.6	7.4
2. Answer Papers are valued correctly / objectively	0	7.4	40.7	51.9
3. Semester Question paper covering the entire portion Unit wise	0	7.4	44.4	48.1
4. Quality of the Semester Question paper	0	22.2	70.4	7.4
5. Valuation of the Semester Examination paper	3.7	29.6	48.1	18.5

IV. SERVICES RENDERED BY NON-TEACHING STAFF				
1. Usefulness of non-teaching staff	0	33.3	44.4	22.2
2. Attitude of non-teaching staff towards students	0	33.3	63	3.7
3. Acceptance level at the counter by non-teaching staff?.	3.7	22.2	63	11.1
V. INFRASTRUCTURE FACILITIES ON THE CAMPUS				
1. Laboratory facilities made available	0	14.8	48.1	37
2. Library facilities made available	0	7.4	33.3	59.3
3. Canteen facilities made available	14.8	18.5	55.6	11.1
4. Classroom made available	3.7	18.5	66.7	11.1
5. Internet facilities made available	0	3.7	63	33.3
6. Maintenance of the campus, classroom etc.,	3.7	11.1	63	22.2
7. Availability and maintenance of the TOILETS in the campus	14.8	40.7	37	7.4
VI. EXTRA CURRICULAR ACTIVITIES				
1. Sports facilities made available	0	29.6	44.4	25.9
2. Accessibility of Sports facilities	3.7	29.6	40.7	25.9
3. Functioning of NCC, NSS, AICUF, Fine Arts, Vincent de Paul Society, YRC/RRC, Consumer Forum, Democracy Forum, Women's Forum, Enviro Club	0	33.3	37	29.6
VII. CO-CURRICULAR ACTIVITIES				
1. Department debates/talks/seminars/discussions, etc.,	7.4	14.8	66.7	11.1
2. Functioning of department association	3.7	29.6	51.9	14.8
3. Conduct of department festival	7.4	14.8	66.7	11.1
4. About Student Service Centre	0	29.6	55.6	14.8
VIII. OVERALL EXPERIENCE AT ST. XAVIER'S COLLEGE				
Overall Experience	0	7.4	48.1	44.4

NAAC Accreditation(4th cycle)

As per the regulation of NAAC, the validity of the 3rd cycle of Accreditation for our College expires on 9th March 2017. As per the notification of the MHRD, the high performing institutions may apply for reaccreditation after 7 years from the date of previous Accreditation. Our College is the only college which is awarded with the extension of Accreditation of two additional years under the jurisdiction of the Manonmaniam Sundaranar University, Tirunelveli and so the College will apply for the 4th cycle of Accreditation in the year 2019.

The above report is given below in tabular form:

S.No.	Date	Title	Resource Persons	No. beneficiaries
1	14.06.2016 & 15.06.2016	Orientation Programme Orientation for Staff appointed since 2007 (Shift I & Shift II) “ Millennial Generation Psychology ” “ Characteristics of Jesuit Higher Education. ” PANEL DISCUSSION	Rev.Dr.Danis Ponniah,S .J. Rev.Dr.Antonysamy,S.J. Rev.Dr. V. Britto, S.J. Dr.V. S. Joseph Albert, Rev. Dr. S.I. Wilson O.F.M. (Cap.) Anugraha Institute of Counselling and Psychotherapy Dindigul – 624 003 Rev.Dr.S. Xavier Alphonse, S.J. Coordinator, Jesuit Madurai Province Higher Education Commission.	Total No. of Teaching Staff 130

			Dr. Eugene Franco (Dean of Students), Dr. V. John (Retired Prof. of English), Prof. A. Bernard Chandara (Retired Professor of Commerce)	
2	16.06.2016	IQAC Newsletter was released		
3	16.07.2016 to 17.07.2016 & 18.07.2016 to 27.07.2016	IQAC conducted workshop on “Using Smart Board for preparing On- line course material”		The teachers of the Dept. of Mathematics in our college.
4	08.08.2016 to 24.08.2016	IQAC conducted Workshop for “Recording On- line course modules”		The teachers of the Dept. of Mathematics Time: When the teachers were free.
5	30.09.2016	UGC sponsored Seminar for Teaching Staff (Shift I & Shift II) Topic : “PSYCHOLOGY OF STUDENTS”	REV. DR. S.I. WILSON O.F.M. (Cap.) Anugraha Institute of Counselling and Psychotherapy Dindigul – 624 003	All Teaching Staff (Shift I & Shift II) Total No. of Teaching Staff 182
6	22.11.2016 & 23.11.2016	Seminar on “Life Skills & Soft Skills”	Rev. Dr.S. Xavier Alphonse, S.J., and Histiam	Total No. of Teaching Staff 50

Student Feedback on Teachers:

For odd Semester 2016-17, the process of getting student feedback on teachers was conducted in October 2016.

3rd October 2016 : Feedback for General English (Stream)

7th October 2016 : Feedback for Core /Elective /Allied /Tamil /EVS /SBE / Practical Subjects

19th October 2016: Feedback for NME

The Schedules and Notices displayed for the programmes are given below:

ST. XAVIER'S COLLEGE (AUTONOMOUS), PALAYAMKOTTAI

INTERNAL QUALITY ASSURANCE CELL (IQAC)

ORIENTATION PROGRAMME FOR TEACHERS APPOINTED FROM JUNE 2007

Date: 14th & 15th June, 2016 **Venue:** Fr. Causannel Hall

Day 1 - 14th June, 2016

09.00 a.m. : Registration

09.30 a.m. : Prayer

Welcome Address : **DR. A. LOURDUSAMY**, IQAC Co-ordinator

09.50 a.m. : Objectives of the Programme: **DR. V.S. JOSEPH ALBERT**
Deputy Principal

10.30 a.m. : Address by : **REV. DR. DANIS PONNIAH, S.J.**
Rector

11.00 a.m. : Coffee Break

11.20 a.m. : Address by : **REV. DR. A. ANTONYSAMY, S.J.**
Secretary

12.00 noon: Address by : **REV. DR. BRITTO VINCENT, S.J.**
Principal

12.50 p.m. : LUNCH

02.00 p.m. : **SESSION I :** **REV. DR. S.I. WILSON**

Director, Anugraha Institute of Counselling
and Psychotherapy, Anugraha College,
Nochiodaipatti, Dindigul – 624 003

Topic : MILLENNIUM PSYCHOLOGY OF STUDENTS

03.15 p.m. : Coffee Break

03.30 p.m. : **SESSION II : REV. DR. S.I. WILSON**

04.30 p.m. : Closing for Day 1

Day 2 - 15th June, 2016

09.15 a.m. **REPORT OF DAY 1 PROCEEDINGS**

09.30 a.m. : **SESSION III : PANEL DISCUSSION**

DR. C. EUGINE FRANCO,

Dean of Student

DR. V. JOHN,

Controller of Examination

PROF. A. BERNARD CHANDRA

Rtd. Professor of Commerce

11.00 a.m. : Coffee Break

11.30 a.m. : **SESSION IV : REV. DR. S. XAVIER ALPHONSE, S.J.**

Co-ordinator

Jesuit Madurai Province

Higher Education on Commission

Topic : CHARACTER OF RESTRICTS OF JESUIT EDUCATION

01.00 p.m. : Vote of Thanks : **DR. M. JULIAS CEASAR**

Dean of Arts

01.15 p.m. : **LUNCH**

Principal

ST. XAVIER'S COLLEGE (AUTONOMOUS), PALAYAMKOTTAI
INTERNAL QUALITY ASSURANCE CELL (IQAC)

ORIENTATION PROGRAMME FOR TEACHERS APPOINTED FROM JUNE 2007

Date: 14th & 15th June, 2016 **Venue:** Fr. Causannel Hall

FEEDBACK

S.No.	Name of the Recourse person	Topic	Comments
1	REV. DR. S.I. WILSON Director, Anugraha Institute of Counselling and Psychotherapy, Anugraha College, Dindigul – 624 003	MILLENNIUM PSYCHOLOGY OF STUDENTS	
2	PANEL DISCUSSION		
	DR. C. EUGINE FRANCO, Dean of Student		
	DR. V. JOHN, Controller of Examination		
	PROF. A. BERNARD CHANDRA Rtd. Professor of Commerce		
3	REV. DR. S. XAVIER ALPHONSE, S.J. Co-ordinator Jesuit Madurai Province Higher Education on Commission	– CHARACTER OF RESTRICTS OF JESUIT EDUCATION	
Any Other remark			

ST. XAVIER'S COLLEGE (AUTONOMOUS), PALAYAMKOTTAI

INTERNAL QUALITY ASSURANCE CELL (IQAC)

The first meeting of IQAC for the academic year 2016—2017 will be held on **08.07.2016** at **10.30 a.m.** in the **Conference Hall**. Kindly make it convenient to attend the meeting and offer your valuable suggestions for quality enhancement.

Thank you.

PRINCIPAL

AGENDA

- Prayer- Rev. Dr. Arulanandam S.J., Vice-Principal
- Welcome Address- Rev. Dr. V.Britto S.J., Principal
- Minutes of the Previous meeting
 - Dr. S.V.L Michael, Vice-Principal
- IQAC Newsletter and Redesigned Website
- Staff Orientation and Training Programme.
- Online course
- ICT enabled Teaching- Learning Process
- Arrupe Academy of Vocational Education (AAVE) courses
- Women Empowerment- Dr. S. Mary Jelesstin Kala
- Starting new courses
- Eco-friendly Activities
- Enhancing Infrastructural Facilities
- Research Projects
- Collaborations
- Any other matter

MINUTES OF THE MEETING OF IQAC HELD IN THE
CONFERENCE HALL AT 11.30 A.M. ON 08TH JULY 2016

AGENDA

- Prayer- Rev. Dr. Arulanandam S.J., Vice-Principal
- Welcome Address- Rev. Dr. V.Britto S.J., Principal
- Minutes of the Previous meeting
 -Dr. S.V.L Michael, Vice-Principal
- IQAC Newsletter and Redesigned Website
- Staff Orientation and Training Programme.
- Online course
- ICT enabled Teaching- Learning Process
- Arrupe Academy of Vocational Education (AAVE) courses
- Women Empowerment- Dr. S. Mary Jelesin Kala
- Starting new courses
- Eco-friendly Activities
- Enhancing Infrastructural Facilities
- Research Projects
- Collaborations
- Any other matter

Rev. Dr. V. Britto, S.J., Principal, called the meeting to order. Rev. Dr. L. John Peter Arulanandam, S.J., invoked God's blessing on the members through his prayer. Fr. Principal welcomed the members and initiated the Proceedings of the day.

Dr. S.V.L. Michael, Vice-Principal, presented the minutes of the previous IQAC meeting and the minutes were confirmed.

Dr. A. Lourdusamy, IQAC Co-ordinator, presented the report of each item on the agenda. He reported the following activities:

The IQAC Newsletter was released on 16th July 2016. The website has been designed in such a way that the activities of all the departments can be uploaded in the website. An orientation programme for teachers appointed since June 2007 was conducted on 14th & 15th June 2016.

Rev. Fr. S.I. Wilson, Director, Anugraha Institute of counselling and psychotherapy, Dindigul and Rev. Dr. S. Xavier Alphonse S.J., Co-ordinator, Jesuit Madurai Province Higher Education Commission, were the resource persons for the orientation programme.

Also IQAC Co-ordinator informed the members that e-content videos containing the usage of facilities available in Smart Board are available in our web-site and our staff can have access and make use of this facility for Teaching-Learning process. The members expressed their opinion that it takes ten to fifteen minutes to take the equipment to class room and to set it up for usage. If we have full fledged class room the time taken to set it up will be minimized.

It was resolved to implement the following quality measures in 2016-2017

- To conduct workshop for recording on line course modules on “Numerical Ability” to be offered by the Dept. of Mathematics in July 2016.
- To Record “online Course” modules in August 2016.
- That a seminar on “Psychology of Students” to be conducted in September 2017.
- Digital Library to be linked with College web-site.
- To offer Add-on courses by Arrupe Academy of Vocational Education (AAVE) in order to comply with the NAAC 2012 PEER TEAM recommendation that Add-on courses in more subjects relevant to the local need be started.
- To start the courses: M.Phil (English), M.Sc. Mathematics (Shift – II) in order to comply with the NAAC 2012 PEER TEAM recommendation that PG courses to be started.
- To introduce Bee-hive keeping activities in Xavier Hostel as part of eco-friendly activities.

(Dr. A. LOURDUSAMY)
IQAC CO-ORDINATOR

(Rev. Dr. V. BRITTO, S.J.)
PRINCIPAL & CHAIRMAN OF IQAC

ST. XAVIER'S COLLEGE (AUTONOMOUS), PALAYAMKOTTAI
INTERNAL QUALITY ASSURANCE CELL (IQAC)

19.07.2016

NOTICE

IQAC conducts workshop on **“Using Smart Board for preparing On-line course material”** from 16.07.2016 to 17.07.2016 for the teachers of the Dept. of Maths in our college.

Date	Time	Participants
16.07.2016	10.00 a.m. to 1.00 p.m.	Shift II Staff & Shift I staff who are free
	2.00 p.m. to 5.00 p.m.	Shift I Staff & Shift II staff who are free
17.07.2016	9.00 a.m. to 1.30 p.m.	Both Shift I & Shift II staff
18.07.2016 to 27.07.2016	When the Teachers and Fr. Miranda Hall are free	

Principal

ST. XAVIER'S COLLEGE (AUTONOMOUS), PALAYAMKOTTAI
INTERNAL QUALITY ASSURANCE CELL (IQAC)

02.08.2016

NOTICE

IQAC conducts workshop on **“Recording On-line course modules”** from 08.08.2016 to 24.08.2016 for the teachers of the Dept. of Maths in our college.

Principal

ST. XAVIER'S COLLEGE (AUTONOMOUS), PALAYAMKOTTAI
INTERNAL QUALITY ASSURANCE CELL (IQAC)

16.07.2016

To

Rev. Fr. Secretary, St. Xavier's college (Autonomous)
Palayamkottai – 627 002

Rev. Fr.

IQAC conducts workshop on "Using Smart Board for preparing On-line course material" from 16.07.2016 to 17.07.2016 for the teachers of the Dept. of Maths in our college.

Date	Time	Participants
16.07.2016	10.00 a.m. to 1.00 p.m.	Shift II Staff & Shift I staff who are free
	2.00 p.m. to 5.00 p.m.	Shift I Staff & Shift II staff who are free
17.07.2016	9.00 a.m. to 1.30 p.m.	Both Shift I & Shift II staff

We have to complete recordings of on-line course modules from 18.07.2016 to 27.07.2016 during working time whenever the staff members & Fr. Miranda Hall are free.

For this purpose I request you to allow us to make use of the facilities available in VisCom Department in Fr. Miranda Hall.

I request you to direct Mr. Antony raja and Mr. H. Sankar to assist IQAC in this regard.

Thank you, Father.

Dr. A. Lourdusamy
(IQAC Coordinator)

Copy to: Rev. Fr. A. Kingsley, Head, Department of Visual Communication

ST. XAVIER'S COLLEGE (AUTONOMOUS), PALAYAMKOTTAI

INTERNAL QUALITY ASSURANCE CELL (IQAC)

STAFF SEMINAR

There will be a Seminar for Teaching Staff (Shift I & Shift II) on 30.09.2016 in Fr. Causannel Hall.

Topic : PSYCHOLOGY OF STUDENTS

**Resource Person: REV. DR. S.I. WILSON O.F.M.
(Cap.)**

Anugraha Institute of Counselling and Psychotherapy,
Anugraha College, Nochiodaipatti, Dindigul – 624 003

08.45 a.m. : Registration

09.00 a.m. : Inauguration

09.30 a.m. : **SESSION I**

10.45 a.m. : Coffee Break

11.10 a.m. : **SESSION II**

12.30 p.m. : Lunch

01.45 p.m. : **SESSION III**

02.45 p.m. : Coffee Break

03.05 p.m. : **SESSION IV**

04.15 p.m. : Vote of Thanks

Classes will be held as per regular time table ("A" Order) on
29.09.2016

26.09.2016

Principal



ST. XAVIER'S COLLEGE (AUTONOMOUS),
PALAYAMKOTTAI



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Staff Programme

UGC sponsored Seminar for Teaching Staff (Shift I & Shift II) will be conducted on 30.09.2016 in Fr. Causannel Hall **on the Topic : "PSYCHOLOGY OF STUDENTS"**

Resource Person: REV. DR. S.I. WILSON O.F.M. (Cap.)

Anugraha Institute of Counselling
and Psychotherapy, Anugraha
College, Nochiodaipatti, Dindigul
– 624 003

Students Programme

UGC sponsored Seminars will be conducted for all students on 30.09.2016 (Friday) on the following topics:

4. "சுய முன்னேற்றம்" for I UG Students

**Resource Person: Prof. Pandian,
Rtd. Prof. of Tamil,
St. Xavier's College,
Palayamkottai**

5. "Awareness about ill effects of alcoholism & Drug addiction" for II UG & III UG Students

Resource team from :

“சேசு சபை போதை நோய் ஒழிப்பு மையம்”,
Kanyakumari

6. “Eight dimensions to excel in life” fo

7. r PG & M.Phil. Students

Resource Person: Dr. S.V.L. Michael
Vice Principal,
St. Xavier’s College,
Palayamkottai

30.09.2016

Principal

Shift – I

Time: 8.45 a.m. 10.30 a.m.

Group	Year	Category of Students	Venue
1.	I UG	Both Male & Female Students	Auditorium
2.	II UG & III UG	Male Students	Xavier Hostel Auditorium
3.	II UG & III UG	Female Students	Loyola Hall
4.	PG & M.Phil.	Both Male & Female Students	Indoor Sports Auditorium

Shift - II

Time: 2.00 p.m. to 3.45 p.m.

Group	Year	Category of Students	Venue
1.	I UG	Both Male & Female Students	Auditorium
2.	II UG	Male Students	Library 2 nd Floor
3.	III UG	Male Students	Xavier Hostel Auditorium
4.	II UG & III UG	Female Students	Loyola Hall
5.	PG & M.Phil.	Both Male & Female Students	Indoor Sports Auditorium

ST. XAVIER'S COLLEGE (AUTONOMOUS), PALAYAMKOTTAI
INTERNAL QUALITY ASSURANCE CELL (IQAC)

Notice

Seminars on various topics will be conducted for all students on 30.09.2016 (Friday). The following staff members are requested to maintain discipline in the venues mentioned below. When the student seminar is over, the staff members are requested to attend staff seminar in Fr. Causannel Hall.

The topics are: “சுய முன்னேற்றம்” for I UG Students
 “Awareness about ill effects of alcoholism & Drug addiction” for II UG
 & III UG Students

“Eight dimensions to excel in life” for PG & M.Phil. Students

Shift I - Time: 8.45 a.m. 10.30 a.m.

Group	Year	Category of Students	Venue	Discipline In-charge	Signature
1.	I UG	Both Male & Female Students	Auditorium	Dr.V. Rilbert Janarthanan (Tamil) Dr.D. Jockim (English) Dr.S. Karmegam (Folklore) Dr.J. John Peter Paul (Botany)	
2.	II UG & III UG	Male Students	Xavier Hostel Auditorium	Rev.Fr.S. Arul Ravi S.J. (Maths) Dr.J. Rejinis (Chemistry) Rev.Dr.L. John Peter Arulanandam (Botany) Dr.J. Ronald (Zoology)	
3.	II UG & III UG	Female Students	Loyola Hall	Dr.S. Mary Jeletin Kala (Chemistry) Dr.R. Mary Jenila (shift II - V.P.) Dr.J. Jeya Ani (Commerce) Dr.S. Alphonsa (Economics)	
4.	PG & M.Phil	Both Male & Female Students	Indoor Sports Auditorium	Dr.D.X. Kalavathi (Tamil) Dr. Lizie Williams (English) Dr.S. Prince Jebaraj (Commerce)	

29.09.2016

Principal

ST. XAVIER'S COLLEGE (AUTONOMOUS), PALAYAMKOTTAI
INTERNAL QUALITY ASSURANCE CELL (IQAC)

Notice

Seminars on various topics will be conducted for all students on 30.09.2016 (Friday). The following staff members are requested to maintain discipline in the venues mentioned below. When the student seminar is over, the staff members are requested to attend staff seminar in Fr. Causannel Hall.

The topics are: “சுய முன்னேற்றம்” for **I UG Students**
“Awareness about ill effects of alcoholism & Drug addiction” for **II UG & III UG Students**

“Eight dimensions to excel in life” for PG & M.Phil. Students

Shift II – Time: 2.00 p.m. to 3.45 p.m.

Group	Year	Category of Students	Venue	Discipline In-charge	Signature
1.	I UG	Both Male & Female Students	Auditorium	Mr.A. Anto Arockia Raj (Chemistry) Mr.G. Bright Jowerts (Commerce) Dr.T. Shamila Joster (Tamil) Ms.B. Manohari (English)	
2.	II UG	Male Students	Library 2 nd Floor	Mr.A. Jothi Kumar (Comp. Sci.) Mr.I. Arockia Antony Samy (MCA) Mr.M. Murugan (Tamil) Mr.N. Siva Sankar (English)	
3.	III UG	Male Students	Xavier Hostel Auditorium	Rev.Fr.A. Infant Kingsley S.J., (VisCom) Mr. Joe Pascal Xavier (Commerce) Mr.S. Jose Vivek Anton (Comp. Sci.) Mr.P. Paulraj (MSW)	
4.	II UG & III UG	Female Students	Loyola Hall	Mrs.E.Sahaya Chitra (Comp. Sci.) Dr.Antony Sahaya Sophia (Tamil) Mrs.M. Charlet Rose Mary (Corp. Sec.) Mrs.A. Saleth Mary Vetri Selvi (Commerce)	
5.	PG & M.Phil.	Both Male & Female Students	Indoor Sports Auditorium	Mr.A.Jerold Antony (Chemistry) Mrs.V. Jesinthal Mary (English) Mr.S. Benjamin Franklin (MSW)	

29.09.2016

Deputy Principal

Principal



ST. XAVIER'S COLLEGE (AUTONOMOUS),
PALAYAMKOTTAI



INTERNAL QUALITY ASSURANCE CELL (IQAC)

UGC sponsored Seminar for Teaching Staff

Date: 30.09.2016 Venue: Fr. Causannel Hall

Topic : "PSYCHOLOGY OF STUDENTS"

Resource Person: **REV. DR. S.I. WILSON O.F.M. (Cap.)**
Anugraha Institute of Counselling and
Psychotherapy, Anugraha College,
Nochiodaipatti, Dindigul – 624 003

Feedback

1. Themes presented by the Resource Person
2. Communication Skills of the Resource Person
3. Suggestions

Kindly return this form when the Seminar is Over

**STUDENT FEEDBACK ON
TEACHERS**
conducted by
**Internal Quality Assurance Cell
(IQAC)**
2016—2017 ODD SEMESTER

St. Xavier's College (Autonomous), Palayamkottai
Internal Quality Assurance Cell (IQAC)

Notice

The process of Student Feedback will be held on
06.10.2016 (today) during IIIrd hour.

All the students are asked to remain in Major
Classes **during IIIrd hour.**

06.10.2016

Principal

St. Xavier's College (Autonomous), Palayamkottai
Internal Quality Assurance Cell (IQAC)

Notice

The process of Student Feedback will be held on **06.10.2016 (today) during IIIrd hour.**

All the students are asked to remain in Major Classes **during IIIrd hour.**

06.10.2016

Principal

St. Xavier's College (Autonomous), Palayamkottai
Internal Quality Assurance Cell (IQAC)

Dear Sir/Madam,

The process of Student Feedback on Teachers will be held on **06.10.2016 in III hour.** I request you to extend your kind co-operation in this regard and make it convenient to be present in the Conference Hall on **06.10.2016 at 10.25 a.m.**

03.10.2016

PRINCIPAL

Dear Sir/Madam,

The process of Student Feedback on Teachers will be held on **06.10.2016 in III hour.** I request you to extend your kind co-operation in this regard and make it convenient to be present in the Conference Hall on **06.10.2016 at 03.25 p.m.**

03.10.2016

PRINCIPAL

DEPUTY PRINCIPAL

ST. XAVIER'S COLLEGE (AUTONOMOUS), PALAYAMKOTTAI

INTERNAL QUALITY ASSURANCE CELL (IQAC)

A training programme on "Life Skills and Soft Skills for our students"

Hall

Day 1 - 22nd November, 2016

09.00 a.m. : Registration

09.30 a.m. : Inauguration

Master of Ceremonies : **DR. A. LOURDUSAMY**, IQAC Co-ordinator

Prayer: Dr. Alphonsa, Dept. of Economics

Welcome & Objectives of the Programme: **REV. DR. BRITTO VINCENT, S.J.**
Principal

Honouring the Resource Person: **DR. V.S. JOSEPH ALBERT**
Deputy Principal

Felicitation : **REV. DR. A. ANTONYSAMY, S.J.**
Secretary

09.30 p.m. : **SESSION I :** **Rev.Dr.S.Xavier Alphonse,S.J.**
Coordinator,
Jesuit Madurai Province
Higher Education Commission.

11.00 a.m. : Coffee

11.15 a.m. : **SESSION II - Group discussion**

01.00 p.m. : LUNCH

02.00 p.m. : **SESSION III :** **Rev.Dr.S.Xavier Alphonse,S.J.**

02.30 p.m. : **SESSION IV - Group discussion**

03.30 p.m. : **SESSION II :** **Rev.Dr.S.Xavier Alphonse,S.J.**

04.30 p.m. : Closing for Day 1

Day 2 - 23rd November, 2016

09.15 a.m. **REPORT OF DAY 1 PROCEEDINGS**

09.30 a.m. : **SESSION III :** **REV. DR. S. XAVIER ALPHONSE, S.J.**
Co-ordinator
Jesuit Madurai Province
Higher Education on Commission

11.00 a.m.: Coffee Break

11.30 a.m.: **SESSION IV :** **REV. DR. S. XAVIER ALPHONSE, S.J.**
Co-ordinator
Jesuit Madurai Province
Higher Education on Commission

01.00 p.m.: Vote of Thanks : **DR. Lourdusamy, IQAC Coordinator**

01.15 p.m.: **LUNCH**

Principal

ST. XAVIER'S COLLEGE (AUTONOMOUS), PALAYAMKOTTAI
INTERNAL QUALITY ASSURANCE CELL (IQAC)

The second meeting of IQAC for the academic year 2016—2017 will be held on **01.02.2017** at **11.40 a.m.** in the **Conference Hall**. Kindly make it convenient to attend the meeting and offer your valuable suggestions for quality enhancement.

Thank you.

PRINCIPAL

ST. XAVIER'S COLLEGE (AUTONOMOUS), PALAYAMKOTTAI
IQAC MEETING HELD ON 01.02.2017 AT 11.40 a.m.
IN THE CONFERENCE HALL

AGENDA

- Prayer-Rev.Dr. S. Arockiasamy S.J.,Director, XIBA
- Welcome Address- Rev. Dr. V.Britto S.J., Principal
- Minutes of the Previous meeting –Mr. A. Jothi Kumar
- IQAC Activities – Completed-IQAC Coordinator
- NAAC 2017
- Getting Scopus and other details for research publication
- Updating Website
- Online course
- ICT enabled Teaching- Learning Process
- Research Projects
- Collaborations
- Feedback Register
- Implementation of CPE. (3rd Phase)-Activities completed
 - Deans
- Report about Star College Activities-Deans
- Any other matter

MINUTES OF THE MEETING OF IQAC HELD IN THE CONFERENCE HALL AT
11.40 A.M. ON 01st FEBRUARY 2017

AGENDA

- Prayer-Rev.Dr. S. Arockiasamy S.J.,Director, XIBA
- Welcome Address- Rev. Dr. V.Britto S.J., Principal
- Minutes of the Previous meeting –Mr. A. Jothi Kumar
- IQAC Activities – Completed-IQAC Coordinator
- NAAC 2017
- Getting Scopus and other details for research publication
- Updating Website
- Online course
- ICT enabled Teaching- Learning Process
- Research Projects
- Collaborations
- Feedback Register
- Implementation of CPE. (3rd Phase)-Activities completed
 - Deans
- Report about Star College Activities-Deans
- Any other matter

Rev. Dr. V. Britto, S.J., Principal, called the meeting to order. Rev. Dr. S. Arockiasamy, S.J., Director, XIBA, invoked God's blessing on the members through his prayer. Fr. Principal welcomed the members of IQAC and all HoDs / Co-ordinators and initiated the proceedings of the day.

Mr. A. Jothikumar, Vice-Principal, (Shift II), presented the minutes of the previous IQAC meeting and the minutes were confirmed.

Dr. A. Lourdusamy, IQAC Co-ordinator, presented the report of the items on the agenda. He reported that the following activities were conducted by the IQAC from July 2017:

- Workshop on using smart board for preparing on-line course material for the teachers of the Dept. of mathematics on 16.07.2016 and 17.07.2016.
- Workshop for "Recording on-line course modules" for the teachers of the Department of Mathematics from 08.08.2016 to 24.08.2016.
- Seminar on 'Psychology of students' for the teachers on 30.09.2016.
- Seminar on "Life Skills and Soft Skills" for a team of Teachers on 22.11.2016.
- Seminars on the topics "Self-help", "Awareness about ill effects of alcoholism & drug addiction, "Eight dimensions to excel in life" for I UG students, II UG / III UG students and for PG / M.Phil. students respectively on 30.09.2016.

Then the IQAC Co-ordinator presented other items on the agenda. He said that our college will submit the Self Study Report (SSR) to the National Assessment and Accreditation Council (NAAC) in March 2017 so that our College could get accredited in the 4th cycle of accreditation. He said that we must keep up the tradition of Excellence which is the legacy created by the stalwarts of this

institution in the past. So he solicited the co operation of all staff members to prepare the Self Study Report (SSR)

As we are in the process of preparing SSR it was informed to the members that for all our Research publication it is mandatory to give details about the following:

SC Image Journal Rank (SJR). Source Normalized Impact per Paper (SNIP), Number of papers listed in International Databases such as Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, Google scholar, Advanced Sciences (ASI), Cite Factor Directory of Sciences, Global Impact Factor (GIF), Open Academic Journals Index (OAJI), Research Bible and NAAS. The procedure for obtaining these details was explained by the IQAC co-ordinator.

Then the item “Updating Website” on the agenda was presented – the report regarding the activities, Departmental Alumni meetings conducted with affixing of a few photographs in suitable places was sought from the HoDs / Co-ordinators for the purpose of updating website.

Fr. Rector appreciated the work done with regard to updating website and asked the webteam to upload suitable photographs for each tab created in the website.

Then IQAC coordinator informed the members that the modules of the Online course on “Numerical Ability” are ready for uploading in website and thanked the members of the Dept. of mathematics for coming forward to offer on line course. The editing work done by Mr. Santhos Kumar, Dept. of VisCom, was acknowledged.

Fr. Secretary invited the other Departments to offer online course & added that students must be motivated to get information from website.

Then there was discussion on applying for Research projects and setting up collaborations with industries and other institutions.

Fr. Principal insisted upon getting more projects sanctioned by different agencies.

Fr. Secretary said that the HoDs / Co-ordinators may come forward to apply for projects and motivate all teachers to apply for projects.

There was discussion on maintaining. Dept. Diary and Visitors Diary to record all activities and to get opinion from Resource person / Guest / Expert visiting the college. It was decided to maintain Dept. Diary and Visitors Diary in all units of the college.

Fr. Secretary informed the members that Instrumentation centre will be setup by march 2017, so that the researchers from our Institution as well as from other institutions will have an easy access to the Instruments for their research work.

The Deans presented the report about implementation of CPE (3rd phase) and STAR COLLEGE programme activities.

With the vote of thanks by Fr. Principal the meeting came to an end at 1.30 p.m.

(Dr. A. LOURDUSAMY)
IQAC CO-ORDINATOR

(Rev. Dr. V. BRITTO, SJ.)
PRINCIPAL & CHAIRMAN OF IQAC

ST. XAVIER'S COLLEGE (AUTONOMOUS),
PALAYAMKOTTAI

INTERNAL QUALITY ASSURANCE CELL (IQAC)

02.02.2017

NOTICE

To

The HoDs & Co-ordinators

The files for getting international data base list and other details for our publication are sent to your mail by IQAC on 02.02.2017.

Also the file containing web links for applying for projects is attached.

Kindly collect the details from the staff to the IQAC office by 6th February 2017.

3.4.2 Give details of publications by the faculty:

- number of papers published in peer reviewed journals (national / international)
- number of papers published in proceedings (national / international)
- Monographs
- Chapters in Books
- Editing Books
- Books with ISBN numbers with details of publishers number listed in International Database
(For e.g.
Web of Science,
Scopus,
Humanities International Complete,
Dare Database
International Social Sciences Directory,
EBSCO host, etc.)
- Citation Index – range / average
- SNIP
- SJR
- Impact factor – range / average
- h-index

Principal

ST. XAVIER'S COLLEGE (AUTONOMOUS), PALAYAMKOTTAI
INTERNAL QUALITY ASSURANCE CELL (IQAC)

02.

02.2017

All staff members (Shift I & Shift II) are encouraged to apply for research projects. Teachers having Ph.D can apply for major / minor research projects. Teachers who do not have Ph.D can apply only for minor research projects. Here are some web links that can be used for applying for projects.

For all subjects:

<http://www.ugc.ac.in/page/XI-Plan-Guidelines.aspx#college>

Funding Agency	Deadline for submission
<u>For Science subjects</u> https://daebrns.gov.in/ https://www.dae.nic.in/ https://daeweb@dae.gov.in/ http://www.dbtindia.nic.in/ http://www.csr.res.in/ http://mnre.gov.in/ http://mnre.gov.in/schemes/solar-rd-Projects/ http://nanomission.gov.in/ http://www.csirhrdg.res.in/ http://www.nbhm.dae.gov.in/ Indian Council of Agricultural Research http://www.envfor.nic.in/	Anytime during the year
http://serbonline.in/SERB/HomePage.do SERB (Early career research award)	
<u>For Social Sciences –</u> ICSSR - http://www.icssr.org/	1 st of April & 1 st of October each calendar year

Principal

Copy to : **Department Notice Boards**



ST. XAVIER'S COLLEGE (AUTONOMOUS), PALAYAMKOTTAI
INTERNAL QUALITY ASSURANCE CELL (IQAC)

Life Skills and Soft Skills – content preparation

07.03.2017

To

Respected Professor,

Greetings!

I appreciate your active participation in the training programme for staff on **“Life Skills and Soft Skills for our students”** which was conducted on 22nd & 23rd November 2016.

Kindly present your material of the skill allotted to you before the panel chaired by Rev. Dr. S. Xavier Alphonse, S.J., on 09.03.2017 in the Conference Hall. Kindly refer to the schedule (given in the next page) for your presentation; be present in the venue at least 20 minutes ahead of your scheduled time; if you need to reschedule your presentation time kindly inform us in advance so that it can be done. If you have not handed over the soft copy of the content of the skill to the IQAC office, kindly submit it.

PRINICPAL

ST. XAVIER'S COLLEGE (AUTONOMOUS), PALAYAMKOTTAI
INTERNAL QUALITY ASSURANCE CELL (IQAC)
Life Skills and Soft Skills – content preparation

07.03.2017

A Panel comprising the following Professors is constituted to evaluate the content prepared by a group of teachers for the topic: Life Skills and Soft Skills”.

Rev. Dr. S. Xavier Alphonse, S.J., (Chairman)

Rev. Dr. T. Sahayaraj, S.J.,

Dr. S.V.L. Michael

Dr. A. Lourdusamy

Dr. M. Julias Ceasar

Dr. S.P. Victor

Staff members who have prepared the content on the skill allotted to them will present the material before this panel on 09.03.2017 in the Conference Hall from 2.30 p.m. to 6.00 p.m.

The members of the panel are requested to evaluate the content prepared by the staff members.

PRINCIPAL



ST. XAVIER'S COLLEGE (AUTONOMOUS), PALAYAMKOTTAI
INTERNAL QUALITY ASSURANCE CELL (IQAC)

Life Skills and Soft Skills – content preparation
Schedule of Presentation

Date:

Venue: Conference Hall

S.No.	Name	Skill	Material submitted	Presentation Time	Sign
1	Ms. B. Manohari	Self-esteem	No	09.30 a.m.	
2	Mrs. J. Sahaya Mary	Motivation	No	09.45 a.m.	
3	Mrs. M. Benita	Stress management	No	10.00 a.m.	
4	Mr. Bright Jowerts	Coping with shyness	Yes	10.15 a.m.	
5	Dr. M. Arockia G. Ruban	Coping with Loneliness	Yes	10.30 a.m.	
6	Mrs. M. Charlet Rosemary Vijaya	Coping with Depression	Yes	10.45 a.m.	
7	Dr. S. Karmegam	Coping with Fear	Yes	11.00 a.m.	
8	Mr. R. Murugesan	Coping with Anger	No	11.15 a.m.	
9	Mrs. S. Sarala Lakshmi	Coping with Failure	No	11.30 a.m.	
10	Mrs. S. Bulomine Regi	Coping with Conflict	No	11.45 a.m.	
11	Mrs. Jones Sudha Vijay	Team Work	Yes	12 noon	
12	Mrs. P. Berlin Kingcy	Work environment	No	12.15 p.m.	
13	Dr.Y. Jaya Vince Ruban	Attitude	Yes	02.30 p.m.	
14	Dr. G. Vignesh	Positive thinking	Yes	02.45 p.m.	
15	Dr. C. Christopher	Goal setting	Yes	03.00 p.m.	
16	Dr. M. Baby Mariyatra	Problem solving	No	03.15 p.m.	
17	Dr. C. Mahimai Arul Ignatius	Decision making	No	03.30 p.m.	
18	Mrs. J. Babila Jasmine	Time management	Yes	03.45 p.m.	
19	Mrs. K. Raja Rathi	Coping with Alcoholism & Substance abuse	Yes	04.00 p.m.	
20	Ms. S. Subadhra	Coping with Criticism	Yes	04.15 p.m.	
21	Dr. Mabel Parimala	Career guidance	Yes	04.30 p.m.	
22	Mrs. Madona Robinston	Leadership	No	04.45 p.m.	

**STUDENT FEEDBACK ON
TEACHERS**
conducted by
**Internal Quality Assurance Cell
(IQAC)**
2016—2017 EVEN SEMESTER

St. Xavier's College (Autonomous), Palayamkottai
Internal Quality Assurance Cell (IQAC)

Dear Sir/Madam,

The process of Student Feedback on Teachers will be held on **14.03.2016 in III hour**. I request you to extend your kind co-operation in this regard and make it convenient to be present in the Conference Hall on **14.03.2016 at 10.25 a.m.**

Dear Sir/Madam,

The process of Student Feedback on Teachers will be held on **14.03.2016 in III hour**. I request you to extend your kind co-operation in this regard and make it convenient to be present in the Conference Hall on **14.03.2016 (Monday) at 03.25 p.m.**

11.03.2016

PRINCIPAL

DEPUTY PRINCIPAL

St. Xavier's College (Autonomous), Palayamkottai

Internal Quality Assurance Cell (IQAC)

STUDENT FEEDBACK

- Step 1:** Ask the students who are not eligible to give feedback to go to the library.
- Step 2:** Distribute the Questionnaire and the Response Sheet.
- Step 3:** Explain the Questionnaire.
- Step 4:** Write the Names of the teachers on the blackboard. Explain how to fill up the
Response Sheet.
- Step 5:** Begin the process. Kindly ensure that the students begin with Response 1.
- Step 6:** Collect the Questionnaire and the Response Sheet. Bring it to the Conference Hall.
- Step 7:** Enter the total number of response sheets.

STUDENT FEEDBACK ON TEACHERS

Performance Indicators

1. (A = 75% and above) indicates excellent performance.
2. (A = Less than 75% and A+B = 75% and above) indicates good performance.
3. (D = Less than 10% and C+D = Less than 40%) indicates average performance.
4. (D = More than 10% / C+D = More than 40%) indicates unsatisfactory performance.

ST. XAVIER'S COLLEGE (AUTONOMOUS), PALAYAMKOTTAI
INTERNAL QUALITY ASSURANCE CELL (IQAC)

The third meeting of IQAC for the academic year 2016—2017 will be held on **07.04.2017** at **09.30 a.m.** in the **Conference Hall**. Kindly make it convenient to attend the meeting and offer your valuable suggestions for quality enhancement.

Thank you.

PRINCIPAL

ST. XAVIER'S COLLEGE (AUTONOMOUS), PALAYAMKOTTAI
INTERNAL QUALITY ASSURANCE CELL (IQAC)

IQAC MEETING - 07.04.2017

AGENDA

- Prayer – Dr. A. Laurence Selvaraj
- Welcome Address - Rev. Dr. V. Britto, S.J., Principal
- Minutes of the Previous meeting- Dr. S.V.L. Michael, Vice Principal
- Glimpses of the report of the activities for the period 2012-2017 &

Proposed Action

Paper Published in Books/ Proceedings / Journals

Books / Proceedings Published

Staff participation in Seminars, Presenting papers in Seminars
and Acting as resource persons in Seminars

Resource Persons invited

Seminars organized

Research Projects

Patents

Journals

- Data Required to prepare AQAR
- Curriculum Design and Development 2017-2018
- Placement Cell activities
- Any other matter

MINUTES OF THE MEETING OF IQAC HELD IN THE
CONFERENCE HALL AT 09.30 A.M. ON 07TH APRIL 2017

AGENDA

- Prayer – Dr. A. Laurence Selvaraj
- Welcome Address - Rev. Dr. V. Britto, S.J., Principal
- Minutes of the Previous meeting- Dr. S.V.L. Michael, Vice Principal
- Glimpses of the report of the activities for the period 2012-2017 & Proposed Action
 - Paper Published in Books/ Proceedings / Journals
 - Books / Proceedings Published
 - Staff participation in Seminars, Presenting papers in Seminars and Acting as resource persons in Seminars
 - Resource Persons invited
 - Seminars organized
 - Research Projects
 - Patents
 - Journals
- Data Required to prepare AQAR
- Curriculum Design and Development 2017-2018
- Placement Cell activities
- Any other matter

Rev. Dr. V. Britto, S.J., Principal, called the meeting to order. Dr. A. Laurence Selvaraj, Director of Physical Education, invoked God's blessing through his prayer, Fr. Principal welcomed the members of IQAC and all HoDs / Co-ordinators and initiated the proceedings of the day.

Dr. S.V.L. Michael, Vice-Principal, (Shift I), presented the minutes of the previous IQAC meeting and the minutes were confirmed.

Dr. A. Lourdasamy, IQAC Co-ordinator, presented the report of the items on the agenda.

He presented the glimpses of the report of the activities for the period 2012-2017 and proposed certain measures towards quality enhancement.

The details are as follows:

The total number of papers published in Books / Proceedings is 228 and in Journals is 610.

The total number of Books / Proceeding published is 89.

58 staff have been Resource persons for 437 Seminars / Conferences. 107 staff have participated in 357 seminars.

111 staff have presented 425 papers in Seminars / Conferences.

Total number of Resource persons invited to the campus is more than 840, 5 International Seminars, 26 National Seminars, and 120 state level seminars and Quiz programmes have been conducted.

26 major research projects, 13 minor research projects, and 3 research scholar projects have been completed to the tune of 7,98,41,470.

There are 2 ongoing major research projects, one ongoing minor research projects and 2 research scholar projects.

The number of sanctioned major research projects, minor research projects and research scholar projects are 1,6 and 2 respectively.

There are two published patents and one patent titled by Dr. M.A. Haniffa *et. al* in the Centre for Aquaculture Research and Extension (CARE); two patents filed by Dr. K. Sahayaraj in the Crop Protection Research Centre (CPRC).

The College is publishing 6 research journals; of them the journal of Biopesticides brought out by the Crop Production Research Centre (CPRC) is indexed in Web of Science, Scopus and is in the UGC approved list of Journals.

Rev. Dr. Danis Ponniah S.J., Rector, shared his observation that there is an enormous increase in the number of papers published in the academic year 2016-17 and enquired whether any analysis is made regarding this.

Rev. Dr. A. Antonysamy, S.J., Secretary, explained that it is all due to the encouragement of the administration. He added that our publications should be of quality and our staff should have publication in Journals which are indexed in International Data bases.

Fr. Principal insisted that quality Seminars should be conducted for the dissemination of knowledge.

Dr.V.S. Joseph Albert said that the departments of Shift I & Shift II or departments belonging to a school can come forward to conduct Seminars of international standard.

When there was a discussion on scholarships given to students by the management, Rev. Dr. Danis Ponniah, S.J., Rector, said that six students from Sri Lanka were given Board & Lodge and also students from Africa were provided with management scholarship.

The IQAC proposed the following action:

- (i) To maintain Department / unit Diary and visitors log book by all units of the college which will lead to the creation of Integrated Data Centre / Information Centre.
- (ii) IQAC appreciated the Students' Council & Department of Commerce (Shift II) for bringing out SXC EXCELLA & Department Newsletter respectively which contain the activities of the academic year 2016-17. IQAC proposed to have News Letter from all units of the college
- (iii) To get indexed in Web of Science & Scopus for the journals published by the College.
- (iv) To conduct orientation programme to know the procedure to write research proposals.
- (v) To urge all staff to get citation index and the list of papers published in the International data base.

- (vi) To conduct Bridge Course for I UG students for major subjects also by bringing out a printed material as it is done for the subject English

There being no further business the meeting came to an end at 11.40 a.m.

Action Taken Report

- Deans office has issued visitors log book to all units of the College.
- SAX has changed the Editorial Board to suit the requirements of Scopus Database; after publishing 3 issues from now, it will apply to get scopus index.
- Procedure was explained to the HoD's to get citation index and the list of papers published in the International database on 10.04.2017 during meeting of Officials, HoDs / Co-ordinators & procedure has been sent by IQAC to all staff members through mail.
- Orientation on " Writing research proposal" will be conducted on 07.08.2017.
- Bridge Course, was conducted for major subjects also by bringing out a printed material in 2017-18.

(Dr. A. LOURDUSAMY)

IQAC CO-ORDINATOR

(Rev. Dr. V. BRITTO, S.J.)

PRINCIPAL & CHAIRMAN OF IQAC

**STUDENT FEEDBACK ON
TEACHERS**
conducted by
**Internal Quality Assurance Cell
(IQAC)**
2016—2017 ODD SEMESTER

St. Xavier's College (Autonomous), Palayamkottai
Internal Quality Assurance Cell (IQAC)

Notice

The process of Student Feedback will be held on
06.10.2016 (today) during IIIrd hour.

All the students are asked to remain in Major
Classes **during IIIrd hour.**

06.10.2016

Principal

St. Xavier's College (Autonomous), Palayamkottai
Internal Quality Assurance Cell (IQAC)

STUDENT FEEDBACK

Step 1: Ask the students who are not eligible to give feedback to go to the library.

Step 2: Distribute the Questionnaire and the Response Sheet.

Step 3: Explain the Questionnaire.

Step 4: Write the Names of the teachers on the blackboard. Explain how to fill up the

Response Sheet.

Step 5: Begin the process. Kindly ensure that the students begin with Response 1.

Step 6: Collect the Questionnaire and the Response Sheet. Bring it to the Conference Hall.

Step 7: Enter the total number of response sheets.

St. Xavier's College (Autonomous), Palayamkottai
Internal Quality Assurance Cell (IQAC)

To

All HOD's / Co-ordinators

The process of Student Feedback will be held on **06.10.2016 during IIIrd hour.**

Kindly ensure that all students remain in Major Classes only.

03.10.2016

PRINCIPAL

Heads of Department

S. No	DEPARTMENT	NAME	SIGNATURE
1	BOTANY	DR. L. HENRY JOSEPH	
2	CHEMISTRY	DR. V. JEYABAL	
3	COMMERCE	DR. P. LOURDES POOBALA RAYEN	
4	ECONOMICS	DR. J. AMALANATHAN	
5	ENGLISH	DR. LIZIE WILLIAMS	
6	FOLKLORE	REV. FR. V. BRITTO S.J.	
7	MATHEMATICS	DR. S. ATHISAYANATHAN	
8	PHYSICS	DR. S. PAULRAJ	
9	TAMIL	DR. R. FRANCIS XAVIER	
10	ZOOLOGY	DR. S. MARIA SEBASTIN	
11	COM. SCI.	DR. S. JOHN PETER	

St. Xavier's College (Autonomous), Palayamkottai
Internal Quality Assurance Cell (IQAC)

To

All HOD's / Co-ordinators

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Kindly ensure that all students remain in Major Classes only.

03.10.2016

PRINCIPAL

Head & Coordinators of Department

S. No.	DEPARTMENT	NAME	SIGNATURE
1	BBA	Mr. R. MURUGESAN	
2	CHEMISTRY	Mr. M.S. SELVAKUMAR	
3	COMMERCE	Dr, E. ANGEL SARAL ROSE	
4	COMP. SCIENCE	Mrs. A. DHANA PRAVEENA	
5	CORP.SEC.	Dr. K.S. AROCKIASAMY	
6	ECONOMICS	Dr. S.V.L. MICHAEL	
7	ENGLISH	Dr. V.S. JOSEPH ALBERT	
8	MCA	Dr. S. CHIDAMBARANATHAN	
9	PHYSICS	Dr. S. ANNA VENUS	

10	SOCIAL WORK	Mr. R. SAHAYARAJ	
11	TAMIL	Mr. A. JOHN PAUL	
12	VIS COM	Rev. Fr. A. INFANT KINSLEY, S.J.	
13	MATHEMATICS	Rev. Dr. A. ANTONYSAMY, S.J.	
14	MBA	Rev. Dr. S. AROCKIASAMY, S.J.	

St. Xavier's College (Autonomous), Palayamkottai

Internal Quality Assurance Cell (IQAC)

Dear Sir/Madam,

The process of Student Feedback on Teachers will be held on **06.10.2016 in III hour**. I request you to extend your kind co-operation in this regard and make it convenient to be present in the Conference Hall on **06.10.2016 at 10.25 a.m.**

03.10.2016

PRINCIPAL

S.No.	Name of the Staff	Signature
1	Dr. R. Francis Xavier	
2	Dr. A. Irudayaraj	
3	Dr. A. C. Ignatius Xavier	
4	Dr. S. J. Idhayaraja	
5	Dr. S. John Peter Joseph	
6	Mrs. Lizie Williams	
7	Dr. S. Athisayanathan	

8	Dr. S. Arul Raj	
9	Dr. P. Xavier Raj	
10	Dr. S.P. Victor	
11	Dr. J. L. Walter Jeyakumar	
12	Dr. S. John Peter	
13	Dr. T.C. Raj Kumar	
14	Mrs. M. Safish Mary	
15	Dr. S. Paulraj	
16	Dr. D. Prem Anand	
17	Dr. V. Jeyabal	
18	Mr. M.S. Selvakumar	
19	Dr. S. Mary Jelastin Kala	
20	Dr. L. Henry Joseph	
21	Dr. L. Louis Jesudass	

S.No.	Name of the Staff	Signature
22	Dr. D. Patric Raja	
23	Mr. S. Beschi Antony Rayan	
24	Dr. G. Sahaya Anthony Xavier	
25	Dr. V. Irudayaraj	
26	Dr. M. Johnson	
27	Dr. S. Maria Sebastian	
28	Dr. K. Sahayaraj	
29	Dr. A. Jeyaseeli	
30	Dr. J. Ronald	
31	Dr. S.V.L. Michael	

32	Dr. P. Devaraju	
33	Mr. J. Amalanathan	
34	Dr. Tharcis Albin	
35	Dr. C. Eugene Franco	
36	Dr. P. Lourdes Poobala Rayan	
37	Dr. A. Arockiadass	
38	Mr. S. David Appadurai	
39	Mr. F. X. Robert Bellarmine	
40	Dr. M. Julias Ceasar	
41	Dr. C. Mahimai Arul Ignatius	
42	Dr. C. Martin Arockiasamy	
43	Dr. A. Laurence Selvaraj	
44		

St. Xavier's College (Autonomous), Palayamkottai

Internal Quality Assurance Cell (IQAC)

Dear Sir/Madam,

The process of Student Feedback on Teachers will be held on **06.10.2016 in III hour**. I request you to extend your kind co-operation in this regard and make it convenient to be present in the Conference Hall on **06.10.2016 at 03.25 p.m.**

03.10.2016

PRINCIPAL

DEPUTY PRINCIPAL

S.No.	Name of the Staff	Signature
1	Dr. S. V. L. Michael	
2	Mr. M. S. Selvakumar	
3	Dr. S. Chidambaranathan	
4	Mr. I. Arockia Antony Samy	
5	Mrs. S. Saraswathi	
6	Mrs. L. Sujatha	
7	Mrs. R. Geetha	
8	Mr. B. Veniston	
9	Mrs. A. Dhana Praveena	
10	Mr. A. Jothikumar	
11	Mrs. J. Raxy	
12	Mrs. J. Patric Annie Jebamalar	
13	Ms. A. Sahaya Chithra	
14	Ms. S. Niraja P. Rayen	
15	Mrs. M. Jenila Vincent	
16	Mrs. A. Regita Thangam	
17	Dr. E. Angel Saral Rose	
18	Mrs. A. Saleth Mary Vetrisevi	
19	Mrs. Margaret Sangeetha	
20	Mr. K. Joe Pascal Xavier	
21	Mr. G. Bright Jowerts	
22	Mrs. K. Thanga Glara	
23	Mr. R. Joe Pascal Xavier	
24	Dr. K. S. Arockiasamy	
25	Dr. M. Arockia G. Ruban	

S.No.	Name of the Staff	Signature
26	Mrs. Charlet Rosemary Vijaya	
27	Mr. A. Anto Arockia Raj	
28	Mrs. I. Antony Rajasree	
29	Mrs. S. Raja Rajeswari	
30	Mrs. M. Subbulakshmi	
31	Mr. N. Siva Sankar	
32	Mrs. S. Veera Lakshmi	
33	Mr. R. Vijayan	
34	Mr. R. Murugesan	
35	Mrs. S. Sarala Lakshmi	
36	Mrs. V. Jesinthal Mary	
37	Mr. R. Sahayaraj	
38	Mr. S. Benjamin Franklin	
39	Dr. S. Anna Venus	
40	Dr. R. Mary Jenila	
41	Mrs. J.P. Josephine Mary	
42	Mr. A. John Paul	
43	Mr. M. Murugan	
44	Mr. J. M. Prabakar	
45		
46		
47		

ST. XAVIER'S COLLEGE (AUTONOMOUS), PALAYAMKOTTAI

Heads of Department

S. No	DEPARTMENT	NAME	SIGNATURE
1	BOTANY	DR. D. PATRIC RAJA	
2	CHEMISTRY	MR. M.S. SELVAKUMAR	
3	COMMERCE	DR. P. LOURDES POOBALA RAYEN	
4	ECONOMICS	DR. THAARCIS ALBIN	
5	ENGLISH	DR. LIZIE WILLIAMS	
6	FOLKLORE	REV. FR. V. BRITTO S.J.	
7	MATHEMATICS	DR. S. ARULRAJ	
8	PHYSICS	DR. D. PREM ANAND	
9	TAMIL	DR. R. FRANCIS XAVIER	
10	ZOOLOGY	DR. K. SAHAYARAJ	
11	COM. SCI.	DR. S. JOHN PETER	

ST. XAVIER'S COLLEGE (AUTONOMOUS), PALAYAMKOTTAI

Head & Coordinators of Department

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5	CORP.SEC.	DR.S. DAVID APPADURAI	
6	ECONOMICS	DR. S.V.L. MICHAEL	
7	ENGLISH	DR. V.S. JOSEPH ALBERT	
8	MCA	DR. S. CHIDAMBARANATHAN	
9	PHYSICS	DR. S. ANNA VENUS	
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