



**ST.XAVIER'S COLLEGE (Autonomous)  
PALAYAMKOTTAI – 627 002**

**SXC-2020-21/OS/PNNO-18**

**October 13, 2020**

Dear Students,

Trust this note of mine finds you all in good health.

As the semester exams are nearing, I would like to draw your attention to the following:

- 1. Parents Meeting:** The meeting of the Parents of II UG, III UG and II PG will be held online on **17<sup>th</sup> October 2020 at 3.00 pm**. Link will be sent to the HoDs and Coordinators who in turn will send the same to the students of respective departments. II UG, III UG and II PG students should inform their Parents that it is compulsory to attend Parents Meeting online. I express my thanks to the parents who encourage us and support the decisions we make to manage the changes in this Covid-19 situation.
- 2. Online exams:** Till we receive guidelines from the Government and University, all the examinations (Theory and Practical) will be held online.
- 3. Admission of I UG and I PG students:** As per the instructions from the University, the admission for I UG and I PG will be completed by 15<sup>th</sup> October and 30<sup>th</sup> October respectively. All those who are admitted must attend all the classes regularly.
- 4. Classes and Exams for I UG and I PG:** Till we receive guidelines from the Government and University, all the classes will be held online. Separate instructions with regard to exams for I UG and I PG will be given later.
- 5. Payment of Fees:** All the students are expected to adhere to the deadlines for payment of tuition and examination fees. **The last date for payment of Semester examination fee is 6<sup>th</sup> November 2020.** The students are free to use either offline or online mode for paying the fees.

6. **Time Table for Senior Students:** The following is the **TENTATIVE TIMETABLE** for the senior students regarding II CIA, Semester Exams, Semester Practical, etc.

- II CIA for Seniors (14<sup>th</sup> week) : 16<sup>th</sup> Nov. to 23<sup>rd</sup> Nov. 2020
- Semester Practical exams : 24<sup>th</sup> Nov. to 30<sup>th</sup> Nov.2020
- CIA Publication : 30<sup>th</sup> Nov. 2020
- ODD Semester Exams : 1<sup>st</sup> Dec. to 12<sup>th</sup> Dec.2020
- Even Semester Begins : 16<sup>th</sup> Dec.2020

*The above timetable is subject to change, as instructions are expected from Tamil Nadu Government and University.*

7. **Orientation Programme for Class Representatives:** Rev. Dr. A. Ignacy Arockiya S.J., Vice-Principal, is planning to conduct an Orientation Programme for Class Representatives. The information will be sent to the Class Representatives soon.

With the blessings of God, I am hopeful of a smooth and rewarding journey through this academic year.

  
**PRINCIPAL**